

SCHOOL BOARD  
INDEPENDENT SCHOOL DISTRICT No. 15  
St. Francis, Minnesota  
October 10, 2011  
Regular Meeting – 7:00 p.m.  
Central Services Center – Community Room  
4115 Ambassador Blvd.  
A G E N D A

The regular meeting was called to order by Chair Kelly at 7:00 p.m. with the following members present: Directors Anderson, S. Grams, Haag, Van Denburgh, Vogel, and Superintendent Saxton. Absent: Director H. Grams.

Others present were Director of Business Services Mae Hawkins, Director of Human Resources David Lindberg, Director of Special Services Jacque Stein, Director of Community Services Tom Larson, and community members.

**Board Calendar Dates:** Regular meetings held at 7:00 p.m. at the Central Services Center, October 24, November 14, November 28, and December 12. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

**Site Report – St. Francis Elementary School (SFES)**

Principal Kathy Kohnen reported projected enrollment for 2011 was 696, and is currently at 731. Students that qualify for educational benefits are very high. Math is the QComp goal. Each grade level has math standards and aligns with what is being taught in the book. Ms. Kohnen reviewed the skills for numbers and operations in kindergarten, first, and fifth grades. Difficult areas are addressed by the specialists. There are 62 students in the Academic Stretch program.

**Consideration of Visitors**

None

**Agenda**

Motion was made by Ms. Grams and seconded by Mr. Haag.  
Motion carried.

**Consent Agenda**

Motion was made to approve the revised Consent Agenda by Mr. Anderson and seconded by Ms. Grams. Mr. Vogel requested letter F and Ms. Van Denburgh requested letter H be considered separately.

A. THAT the minutes of September 26, 2011 be approved as presented.

B. THAT Personnel Items be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

**EMPLOYMENT:**

CLASSIFIED

**BEELER, REIS**, Teacher, Temporary, SFE, BA1, , 4.0 hrs./day, 186.0 days effective 10.10.11.

**HEMMELGARN, JENNIFER**, Teacher, Temporary, EBCS, Sub rate, 8.0 hrs./day, 47 days effective 10.12.11.

**TREBESCH, DANIELLE**, Teacher, SFMS, BA 1, 4.0 hrs./day, 186.0 days effective 10.6.11.

NON-CLASSIFIED

**BENSON, ANGELA**, Instructor, ECFE, Step 3, 3.0 hrs./day, 47 days effective 10.3.11.

**CORLETT, MATTHEW**, Bus Driver, Transportation, Step C, 8.0 hrs./day, 159.0 days effective 9.21.11.

**CURTIS, CYNTHIA**, ECFE Instructor, LLC, Temporary, Step 1, 3.0 hrs./day, 52.0 days effective 10.12.11.

**HENNING, DAN**, Girls Soccer Coach, SFHS, Step 1, effective 8.15.11

**HAMBERG, JANE**, Noon Educational Assistant, SFE, from layoff to temporary position, Step 1, 2.0 hrs./day, 170.0 days effective 9.6.11.

**HIEBERT, LINDA**, Cafeteria Monitor, SFE, Step 1, 2.0 hrs./day, 171.0 days effective 9.21.11.

**MENGELKOCH, RICK**, 9<sup>TH</sup> Grade Football Coach, SFHS, Step 1, effective 8.15.11.

**PEDERSON, DANIEL**, Bus Driver, Transportation, Step C, 6.0/1.5 hrs./day, 152.0/71 days effective 9.30.11

**MULLIGAN, JOHN**, Bus Washing Specialist, Transportation, Step 1, 3.5 hours/day, 132.0 days effective 10.10.11.

**QUENAOMOEN, GARY**, CUSTODIAN, SFHS, Step 3, 8.0 hrs./day, 261 days effective 10.10.11.

**RAKOWSKI, IAN**, Custodian, SFHS, Step 3, 8.0 hrs./day, 261 days effective 10.4.11.  
**SORENSEN, RYAN**, Assistant Boys Soccer Coach, SFHS, effective 8.15.11.

**WESTBROOK, ANGELA**, Cafeteria Monitor, SFE, Step 1, 2.0 hrs./day, 171.0 days effective 9.21.11.

**LEAVES OF ABSENCE:**

CLASSIFIED

**HERMANN, KATHERINE**, Teacher, SFE, Return from Parental LOA effective 09.26.11.  
**MILLER, LESLEY**, Program Supervisor, CSC, Medical LOA effective 9.23.11

NON-CLASSIFIED

**HOEFER, NATHAN**, Bus Driver, Transportation, Military LOA effective 9.6.11.

**RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:**

NON-CLASSIFIED

**ALEXANDER, MICHELLE**, Bus Driver, Resignation effective 9.30.11.  
**HOFF, PAMELA**, Helper/Server, Nutrition, SFE Resignation effective 8.24.11.  
**BEAR, DAVID**, Bus Driver, Transportation, Retirement effective 6.7.11.  
**MILLER, TRISHA**, Helper/Server, Nutrition, SFMS, resignation effective 9.29.11.  
**SIMPSON, VICKI**, Educational Assistant, EBCS, Resignation effective 9.30.11.

C. THAT Disbursements be approved as presented.

<b>SCHOOL BOARD</b>		<b>DATE: 10/10/2011</b>
<b>BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll and payroll liabilities, be allowed and charged to funds as follows:</b>		
<b>Fund No.</b>	<b>Description</b>	<b>Amount</b>
01	General	\$ 1,015,387.20
02	Food Service	\$ 80,440.31
04	Community Services	\$ 33,383.25
06	Construction	\$ -
07	Debt Redemption	\$ -
09	Trust and Agency	\$ 800.00
47	OPEB Debt Service	\$ -
<b>TOTAL DISTRICT</b>		<b>\$ 1,130,010.76</b>

All checks processed between 9/27/11 and 10/07/11  
and all accounts payable items processed between 9/27/11 and 10/7/11

- D. THAT Approval of Extended Travel – HOSA.  
BE IT RESOLVED by the School Board of Independent School District No. 15 that the High School HOSA program for an extended trip to Minneapolis, MN November 9–10, 2011 be approved as requested.
- E. THAT Approval of Extended Travel – High School Softball  
BE IT RESOLVED by the School Board of Independent School District No. 15 that the extended trip proposal for the High School Softball team to Mankato, MN April 27–28, 2012 be approved as requested.

G. THAT Gift Acknowledgements be approved as presented.  
BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s):  
\$213.00, St. Francis Elementary APT, for Family Reading\Math nights at SFES  
\$3,354.77, St. Francis Elementary APT, for an additional SMART Board for reading intervention program  
\$2,291.60, Girls Soccer Student Activity, to help purchase new uniforms for HS girls soccer team  
\$3,648.00, St. Francis Youth Softball Association, for softball concessions and dugout concrete work  
\$200.00, Prudential Foundation Matching Gifts, to SFES for supplies as needed  
\$29.80, CCCS PTO, for school supplies for classroom teachers  
\$1,194.97, St. Francis High School Yearbook, *Lance*, to reimburse high school language arts department for purchase of two cameras and table used in producing the yearbook  
\$5,216.30, Target Corporation, to SFHS to be used at principal's discretion  
\$408.90, SF Grid Club, for knee pads, practice belts (pants)  
\$17,622.67, SF Grid Club, sideline communication system (headsets, video camera for the varsity team, two camcorders for the freshman and B-squad teams)  
\$2,500.00, Saints for Soccer Boosters, C squad girls coach

Motion carried.

F. THAT Approval of Contract – Ice Arena

Motion was made by Mr. Haag and seconded by Mr. Anderson. Mr. Vogel appreciates getting background information; however, requests that the information be more complete in explanation of changes from one year to the next.

BE IT RESOLVED BY THE School Board of Independent School District No. 15 that the lease agreements with the City of East Bethel for a total of 249.16 hours of ice time at the rate of \$185 per hour plus \$7500 for rental of locker rooms for the 2011-12 school year be approved as presented.

Motion carried 5-1 with one nay, Mr. Vogel.

H. THAT the Technology Plan be approved as presented.

Motion was made by Mr. Haag and seconded by Ms. Grams. Ms. Van Denburgh communicated that the plan is confusing in the areas of need and disaster recovery. Ms. Hawkins reported that the format written is what was recommended and somewhat restricted by the Minnesota Department of Education. Procedures will be updated when systems change and ECMECC upgrades the system.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the District Technology Plan as required by the MN Department of Education be approved.

Motion carried 5-1 with one nay, Ms. Van Denburgh.

## **Reports**

### *Student Report*

No report.

### *Superintendent Report and Communications*

- Working with DLT members on goal setting.
- Attended the Minnesota Association of School Administrators Fall Conference in Duluth October 2–4.
- Met with Ben Silberglitt, TIES, to discuss online personal learning plans.
- Working with the middle school regarding scheduling issues.
- Cabinet has had preliminary discussion about the 45-minute extended day for kindergarten.

### *Dialogue Session*

Mr. Vogel reported one community member attended and acknowledged the school district for the diversity she has witnessed.

### *School Board Member Reports*

Mr. Anderson reported about the Hall of Fame inductees ceremony on October 7.

Ms. Van Denburgh reported the enormous crowd at Homecoming for St. Francis High School.

Mr. Haag attended the Site Management Council meeting at Cedar Creek Community School.

Mr. Vogel recognized the sportsmanship at the homecoming game. He is not yet decided on all the ways SchoolReach is being used.

Ms. Kelly reported that the legislative platform was discussed at Schools for Equity in Education regional meeting.

She acknowledged the good sportsmanship of fans and students at the homecoming game.

## **Administrative Report**

### *Reading Adoption*

Ms. Ericson and Ms. Sheerin reported on the three-day professional development training for teachers with the new reading curriculum adoption. The teachers completed a survey regarding the extra days to train and review the adopted curriculum prior to school starting. Responses expressed appreciation of the time to become familiar with the curriculum before the start of school. Ms. Sheerin distributed and reviewed the reading adoption support timeline. Trainers were in attendance the first day. Overall, this has been a positive experience in presenting the new adoption.

### *Adequate Yearly Progress (AYP) Report*

Mr. Becker provided the report on AYP for 2010-2011. The report included an overview of the areas that AYP are calculated: participation in state math and reading assessments, proficiency, attendance, and graduation. Groups have made growth; however, at the same time, did not make AYP, which is similar to reaching a plateau. Many states are applying for waivers. Data is being analyzed and will be addressed. As a District we made AYP in a vast majority of cells. St. Francis High School made AYP in all cells, St. Francis Middle School did not make AYP in four areas, East Bethel Community School, Cedar Creek Community School, and St. Francis Elementary School made AYP in all cells. The District is appealing the decision that Crossroads did not make AYP to the Minnesota Department of Education. Of the 118 areas used to determine AYP in participation, proficiency, attendance rates, and graduation rates in ISD 15, AYP status was successfully achieved in 111 of those areas.

## **Other Matters**

Five minute recess: 8:15 p.m.

### *Closed Meeting – Negotiation Parameters*

Closed Session: Motion was made by Ms. Grams and seconded by Mr. Vogel.

BE IT RESOLVED by the School Board of Independent School District No. 15 that a closed session be conducted for the purpose of discussing labor negotiation strategies under subd. 1 (b) of the Open Meetings Law, Minnesota Statutes Chapter 13D.03

Motion carried.

Time: 8:23 p.m.

Resume Open Meeting: Mr. Haag moved that the open meeting be resumed was seconded by Mr. Anderson.

Motion carried.

Time: 9:54 p.m.

The meeting was adjourned at 9:54 p.m. \_\_\_\_\_

Joseph D. Haag, School Board Clerk