

SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota
May 23, 2011
Regular Meeting – 7:00 p.m.
Central Services Center – Community Room
4115 Ambassador Blvd.
A G E N D A

The regular meeting was called to order by Chair Kelly at 7:00 p.m. with the following members present: Directors Anderson, H. Grams, S. Grams, Haag, Van Denburgh, Vogel, and Superintendent Saxton.

Others present were Director of Business Services Mae Hawkins, Director of Special Services Jacque Stein, Director of Community Services Tom Larson, student representative Alex Everhart, and community members.

Board Calendar Dates: Regular meetings held at 7:00 p.m. at the Central Services Center, June 13, June 27, July 11, and August 8. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

Nutrition Services Report

Wendy Klobe, Program Supervisor, provided an overview of the Nutrition Services program. The program provides: meals every day, employ 70 local community members, supports student wellness policy initiatives, special education dietary support, and meals to go for field trips. This year brought opportunities for improved nutrition and increased participation. Three district-wide mailings were sent promoting the breakfast program with results showing an increase in percentage of students eligible for educational meal benefits. Two new educational intervention programs were started this year with Nutrition Services providing the meals, Academic Stretch and K-Stretch. Through the District's participation in the Statewide Health Improvement Program (SHIP) training was brought to the Nutrition Services staff. Federal mandates affect pricing. A recycling award was received from Anoka County for ISD 15's school-to-farm recycling of food waste at the three elementary schools. Mr. Saxton acknowledged Ms. Klobe and her department for the award received and achievements in recycling.

Consideration of Visitors

None

Agenda

Motion was made by Mr. Haag and seconded by Mr. Grams.

Motion carried.

Consent Agenda

Motion was made to approve the revised Consent Agenda by Mr. Anderson and seconded by Mr. Vogel.

A. THAT the minutes of May 9, 2011 be approved as presented.

B. THAT Personnel Items be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

EMPLOYMENT:

CLASSIFIED

BECHARD, SARAH, Teacher, LLC, Long Term Substitute effective 8.29.11.

FOGARTY, ANDREA, Art Instructor, CSVC, BA1, 4.0 hrs./day, 186.0 days effective 8.30.11.

GRAVDAHL, JESSICA, Teacher, SFMS, Long Term Substitute effective 5.9.11.

HAWKINS, RACHEL, ESY Teacher, T-15, 2.75 hrs./day, 14.0 days effective 7.7.11.

SWAGGERT, ANGELA, Teacher, CCCS, Long Term Substitute effective 5.9.11.

NON-CLASSIFIED

CARLSON, JUDITH, Educational Assistant, T-15, ESY, Temporary, Contract, 84.0 hrs effective 7.11.11.

HOWELL, CHRISTINE, Educational Assistant, T-15, ESY, Temporary, Contract, 112.0 hrs effective 7.11.11.

MASSO, LYNN Educational Assistant, T-15, ESY Temporary, Contract, 42.0 hrs, effective 7.11.11.

PELKEY, DEBORAH, T-15, ESY, Temporary, Contract, 42.0 hrs, effective 7.11.11.

STONE, LUCINDA, Educational Assistant, T-15, ESY, Temporary, Contract, 84.0 hrs effective 7.11.11.

LEAVES OF ABSENCE:

CLASSIFIED

MUHR, ELIZABETH, Teacher, SFHS, Return from Parental LOA effective 5.11.11.

PETERSON, SUSAN, Teacher, CCCS, General LOA effective 5.3.11.

NON-CLASSIFIED

PETERSON, CORA, Educational Assistant, Transportation, Return from Medical LOA effective 5.25.11.

RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:

NON-CLASSIFIED

ARENS, ALVIN, Bus Driver, Transportation, resignation effective 6.7.11.

JOHNSON, TERESE, Educational Assistant, SFHS, resignation effective 6.7.11.

LARSEN, LAURIE, Office Professional, Transportation, resignation effective 6.3.11.

C. THAT Disbursements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, excluding net payroll and payroll liabilities for federal and state taxes, VEBA and retirement payments, be allowed and charged to funds as follows		
No.	Description	Amount
01	General	\$246,525.12
02	Food Service	95,899.39
04	Community Services	14,868.62
06	Construction	
07	Debt Redemption	
09	Trust and Agency	4,930.00
47	OPEB Debt Service	
	TOTAL DISTRICT	\$362,223.13

The amounts above include fast checks processed between 5/09/11 to 5/20/11 and all accounts payable items processed between 5/10/11 and 05/23/11

D. THAT Cash and Investments be approved as presented.

E. THAT Out of State Travel - HOSA be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the HOSA proposal for an Out of State trip to Anaheim, California on June 21–26, 2011 to attend the HOSA National Leadership Convention be approved as requested.

F. THAT Approval of Gift Acknowledgements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s):

- \$264.00, Wells Fargo Foundation, to SFHS at principal’s discretion
- \$500.00 (in kind), donated a Craftman Riding lawnmower and bagger to be used in automotive classes
- \$549.90 (in kind), CCCS PTO, snowshoes purchased at Costco by CCCS PTO President
- \$400.00, Medtronic Foundation, matching funds for the Dr. Noel Johnson Memorial Scholarship
- \$2,000.00, Hoffman Enclosures Inc., student scholarships
- \$500.00, St. Francis Metal Fabrication Booster Club, scholarship funds to chopper students
- \$500.00, SFHS NFL Booster Club, two \$250 scholarships for National Forensic League students
- \$43.05, Wells Fargo Community Support Campaign, to CCCS for general supplies
- \$32.34, Wells Fargo Community Support Campaign, to CCCS for general supplies

\$21.00, Wells Fargo Community Support Campaign, to CCCS for general supplies
\$152.36, Wells Fargo Community Support Campaign, to EBCS at principal's discretion
\$161.56, Wells Fargo Bank & Jennifer Larson, to SFMS at principal's discretion
\$187.47 (in kind), St. Francis American Legion, American flag for SFHS gym
\$175.00, Ken and Lorrie Sailor, discretion of Early Childhood

- G. THAT the Extended Trip – SFHS Yearbook be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the Yearbook extended trip to St. Peter, MN June 28-30, 2011 be approved as requested.

Motion carried.

Reports

Student Report

Alex Everhart provided the student report. Academics Awards night will be May 25. Monies generated at the Ice Cream Social June 1 will be given as a scholarship. June 10 is commencement. Ms. Kelly presented Alex a stipend and acknowledged him for his dedication and reports to the School Board.

Superintendent Communications and Report

- Mr. Saxton referred to the American Indian Education handouts and provided an update. A list of six items, an email from Janice Kittok, and the list of recommendations from the American Indian Parent Committee and District actions to date were reviewed. Mr. Saxton distributed an email he received from Ms. Van Denburgh. He requested direction from the School Board in addressing her request. Discussion followed. Any direction or request of Mr. Saxton should be directed from the entire School Board. Ms. Kelly reminded School Board members that the process of a sub-committee be respected and worked through the committee and that recommendations come to the Superintendent and full School Board from that sub-committee.
- Mr. Saxton distributed a letter received from the owner of Collision 2000 in response to the letter given to the two School Board members during Dialogue on May 9. Mr. Vogel inquired how the decision is made in selecting a business. Selection of a business is not made on a contract basis, more on a case-by-case basis. Mr. Krause will be invited to report at a future Board meeting on the decision making process.
- Mr. Saxton attended the 7AA Minnesota State High School League meeting.
- DLT training will be held August 10 and 11.
- PRT's continue.
- Mr. Saxton participated in the Q Comp program phone review.
- Mr. Saxton attended the Schools for Equity in Education (SEE) meeting.
- Streaming of the School Board meetings has been recorded in-house for 3 weeks.
- Retirement gathering for Mr. Reker will be held June 23 at The Ponds.
- Mr. Saxton referred to the new packet that is given to employees upon retirement and acknowledged the Human Resources department for its professional design.

School Board Member Reports

Mr. Anderson attended the Q Comp phone program review. He attended the ECSU Home/School Indian Liaison program, the Oak Land meeting, the Crossroads Awards program, and the ACT meeting and where approval of the elementary science and music/band curriculum adoptions took place.

Ms. Van Denburgh attended the Home/School Indian Liaison meeting and Safety Committee meeting. The dehumidification project is underway. She attended the plant sale at Crossroads and acknowledged the student that assisted her. She attended the Indian Education Celebration in Coon Rapids.

Mr. Haag attended the ACT meeting and acknowledged Mr. Rose who was instrumental in the science adoption process. He requested that an update regarding the school media locker advertising come before the School Board before the contract is up for renewal. Mr. Larson can provide that information and also request that Mr. Meyer attend to report to the School Board. Mr. Vogel would like to know where the earnings from the advertising were allocated.

Mr. Vogel attended the Band concert. He noted that the Crossroads Awards ceremony is a rewarding experience to watch.

Mr. Grams acknowledged the retirees that were honored earlier this evening. He acknowledged SFHS senior Alex Everhart for his work to the School Board.

Ms. Kelly and Mr. Saxton will be reviewing the Performance Survey and sending results to the School Board. She attended the Oak Land meeting. She summarized the outlook of entitlement spending and the effects it has had given by the two speakers at the SEE meeting. The website can be forwarded for Board members to read.

Administrative Report

Tidbytes of Technology

Mr. Minshull provided a wrap-up in technology over the year which included: Tandberg Camera video conferences, SMART Board implementation with over 300 lessons posted on the Saints server, digital story-telling, Atomic Learning - accessing over 10,800 tutorials, iPads and iPods, and the use of Discovery Education accessing over 11,000 titles. There is encouraging growth in the district. District Tech Day is June 9.

Community Relations – Crossroads School and Vocational Center

Ms. Linton community relations representative provided a wrap-up of things that have taken place at Crossroads. The Coffee Cart is open on Wednesday mornings with students ordering supplies and providing sales and work experience with customer service. Landscaping assists students with work skills and maintaining the plants, and social skills working with customers. Awards night was held on May 12. iPads were piloted in classes. Phy Ed will host an annual field day, teaching staff received more PLATO training, and summer school will be running for three weeks.

Mr. Saxton reported that the Professional Standards Committee is close to completing the document which will be to the School Board in the next School Board packet. The document runs parallel to the SPIP program.

New Business

A. *Approval of Revised Policies 306.1 and 589 – Acceptable Use Policy*

B. *Approval of Revised Policies 390 and 590 – Electronic Communications*

Ms. Kelly reported that the revised policies are a first reading and School Board members should forward questions to Mr. Saxton.

The meeting was adjourned at 8:54 p.m. _____

Joseph D. Haag, School Board Clerk