

SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota
March 28, 2011
Dialogue with School Board – 6:30 p.m.
Regular Meeting – 7:00 p.m.
Central Services Center – Community Room
4115 Ambassador Blvd.
A G E N D A

The regular meeting was called to order by Chair Kelly at 7:01 p.m. with the following members present: Directors Anderson, H. Grams, Haag, Van Denburgh, Vogel, and Superintendent Saxton. Absent: Director S. Grams.

Others present were Director of Business Services Mae Hawkins, Director of Special Services Jacque Stein, Director of Community Services Tom Larson, student representative Alex Everhart, and community members.

Board Calendar Dates: Regular meetings held at 7:00 p.m. at the Central Services Center, April 11, April 25, May 9, and May 23. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

Tidbytes of Technology

Mr. Minshull reported that Darin Bourasa's 6th grade social studies class participated in an interactive video conference or online field trip of a re-enactment of Minnesota's first school teacher Harriet Bishop through the Minnesota Historical Center. WCCO Reporter Angela Davis interviewed the students. The segment will air on April 3 at 10 p.m. and again the morning of April 4.

Consideration of Visitors

None

Agenda

Motion was made by Mr. Haag and seconded by Mr. Anderson. Ms. Kelly reported that Other Matters, A. Easement for Trail System will be removed from the agenda and placed on the Consent Agenda April 11, when the final drawings are available.

Motion carried.

Consent Agenda

Motion was made to approve the revised Consent Agenda by Mr. Vogel and seconded by Mr. Grams.

A. THAT the minutes of March 14 be approved as presented.

B. THAT the Personnel Items listed below be approved:

BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

EMPLOYMENT:

NON-CLASSIFIED

MONSERUD-DUCHENE, MELISSA, Educational Assistant, Kindergarten Stretch, SFE, 1.5 hrs./day, 19.0 days effective 3.22.11.

REHBERG, CHRISTOPHER, Bus Driver, Transportation, Step 1, 6. hrs./day, 58.0 days effective 3.14.2011

STECKER, ROBERT, Bus Driver, Transportation, 6.5 hrs./day, 58.0 days effective 3.14.2011

LEAVES OF ABSENCE:

CLASSIFIED

JONES, THOMAS, Teacher, SFMS, Return from Medical LOA effective 3.14.11.

NON-CLASSIFIED

BAUMANN, DONETTE, Helper/Server, Nutrition, SFMS, Medical LOA effective 2.24.11.

RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:

NON-CLASSIFIED

C. THAT the Disbursements be approved as presented.

SCHOOL BOARD DATE: 3/28/2011		
BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, excluding net payroll and payroll liabilities for federal and state taxes, VEBA and retirement payments, be allowed and charged to funds as follows:		
Fund No.	Description	Amount
01	General	\$741,584.81
02	Food Service	\$116,339.26
04	Community Services	\$ 19,909.50
06	Construction	
07	Debt Redemption	
09	Trust and Agency	\$ 1,000.00
47	OPEB Debt Service	
TOTAL DISTRICT		<u>\$878,833.57</u>

The amounts above include checks processed between 3/15/11 to 3/25/11 and all accounts payable items processed between 3/15/11 and 03/28/11

- D. THAT Cash and Investments be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the cash and investment reports for February 2011 be approved as present.
- E. THAT the City of St. Francis Contract Amendment be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No.15 that amendment to the contract for services with The City of St. Francis with Independent School District No. 15 to provide ordinary and routine preventative maintenance and repair services on City vehicles and portable and non-portable generators and maintenance, excluding police vehicles be approved.
- F. THAT the Extended Travel for Student Council be approved as presented.
RESOLVED by the School Board of Independent School District No. 15 that the Student Council extended trip, April 9 – 11, 2011 be approved as requested.
- G. THAT the Out of State Travel – DECA be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the DECA proposal for an out-of-state trip to Orlando, Florida April 29 – May 4, 2011 to attend the DECA International Career Development Conference be approved as requested.
- H. THAT the Out of State Travel – NFL be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the National Forensics League proposal to attend the National High School Debate Tournament out-of-state trip to Dallas, Texas June 13 – June 19, 2011 be approved as requested.

- I. THAT the Health Insurance Contract be approved as presented.
BE IT RESOLVED that the School Board of Independent School District No.15 award the District's Health Insurance to Health Partner's Insurance Company, effective July 1, 2011.
- J. THAT Approval of Gift Acknowledgements be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s):
\$62.40, Jessie Kohler/Wells Fargo Education Matching Gift Program, to EBCS at principal's discretion
\$34.32, Jennifer Olson/ Wells Fargo Education Matching Gift Program, to EBCS at principal's discretion
\$37.44, Wells Fargo, to CCCS for general supplies
\$28.80, Wells Fargo, to CCCS for general supplies
\$17.28, Wells Fargo Education Matching Gift Program, to SFHS at principal's discretion
\$100.00, Rebecca & James Dean & Residential Mortgage Group, to SFE to be used as needed
\$194.40, Wells Fargo Education Matching Gift Program, to SFE to be used as needed
\$370.80, PTO – EBCS, for the 5th grade field trip to the Children's Museum
\$855.00 (in kind), Scott Eik, to SFHS a 1994 Mazda 626 D+ Sedan 4D
\$156.00, Wells Fargo Foundation Educational Matching Gift, to LLC at the discretion of Early Childhood

Motion carried.

Reports

Student Report

Alex Everhart provided the student report. Several students Lucas Niemeyer, Paul Kaustenbauer, Cameron Dowd-Sivigny, Alli VanOverbeke, Jake Madson, Zach Eich, Christina Brand, Emily Nguyen placed at the HOSA State Meet and HOSA Bowl, and students Tyler Kunshier, Cole Homan, Chris Ingalls, Michelle Chadwick placed at the Skills USA State Meet. Alissa Johnson qualified for the state History Day competition. Nick Wilson received a "Best at Site" award at the choir solo-ensemble contest. Prom March is April 9. Sweet potato fries are slowly being phased in in lieu of traditional fries.

Superintendent Communications and Report

- Workers compensation representative was in to review safety and risk management with the District Leadership Team (DLT) and to review claims and ways to reduce.
- Attended Principals' meeting and Mr. Larson and Mr. Wirz reviewed capital outlay purposes.
- Intervention is being reviewed in terms of how to work with next year.
- Met with Ms. Fuller, Oak Land ALC regarding interest in leasing space for phy ed.
- Representative from ECMECC was in to complete a technology review of the District.
- Staffing will be complete in the next few days.
- At the ACT meeting *Journeys* the new reading adoption was reviewed. Mr. Becker and Mr. Neubauer will report later on the reading adoption and common assessments for grades 6 -12.
- Held HR meeting and will continue with weekly meetings.
- Continue to do observations.
- Had meeting with PLATO and the 21st Century staff.
- SchoolReach – Mr. Saxton provided a summary of the calls made for the school closing.
- Mr. Reker has provided passwords of vendors to Mr. Saxton.
- Mr. Krause and Mr. Saxton reviewed road conditions before canceling school.
- The American Indian Education committee meeting set with the American Indian Parent committee was postponed due to school being closed, and has not been rescheduled.
- Meet and Confer – 3 topics will be discussed on March 30: 1) when to end the trimester(s) 2) discussion of reduction of days over spring break, move instructional days inside the school year and end date of school moved up, 3) with a major reading adoption coming in elementary grades recommendation to add two days of training for preparation of adoption, secondary would like one day to align assessments and one day to use assessment data to drive instructional decisions.

Dialogue Session

No one attended.

School Board Member Reports

Mr. Anderson attended the middle school Site Management Council (SMC) meeting included discussion of lack of support by parents on activity nights, concerns about next year schedule. He attended the ACT meeting where the reading adoption was reviewed.

Ms. Van Denburgh inquired about Safety Committee and Insurance Committee meetings. Typically no insurance meetings occur once rates are set. Safety Committee meeting is April 12. She expressed concern about the recording of the meetings and suggested a different recording system be considered. Mr. Tramm could make a list of specs for viewers when watching the tape. Ms. Van Denburgh inquired about the schedule of science/social studies in the middle school as noted in the SMC minutes. Mr. Saxton will have Principal Johnson contact Ms. Van Denburgh.

Mr. Haag attended the ACT meeting.

Mr. Vogel participated in the Teacher Academy interviews. He inquired about the Broadband initiatives and information being sent to the Board.

Mr. Grams reported that April 5 will be an open house at St. Francis Elementary from 6 – 8 pm regarding Anoka County's proposal. Foundation 15 Gala is April 15. He acknowledged Mr. Saxton for the decision to close school due to hazardous weather conditions, and the SchoolReach system.

Ms. Kelly reported on parts of the House education bill as reviewed at the Schools for Equity in Education meeting. Oak Land meeting will be April 13.

Administrative Report

Reading Pilot Program – Mr. Becker and Mr. Neubauer

Mr. Becker reviewed the repurposing of two instructional days to two days professional development. 18 teachers participated in the 2010-2011 pilot. At the K-5 level *Journeys* was chosen for adoption, and at the 6th grade level *Elements of Literature* was selected. Both series will mean a dramatic shift in the way reading is taught in the District. The reading program and instructional development plan would include three days of training in August.

Mr. Neubauer reviewed what the two days of professional development would involve at the secondary level. Initially a common assessment process would begin: ways to review assessments: 1) evaluate curriculum (gaps, overlaps, strengths) 2) pedagogy (best practices, use of resources), and ways to review what is common: 1) between sites, 2) between classes, 3) between instructors, 4) between students. First day would involve grades 6-12 curriculum alignment, second day assignment development, and third day common assessment development.

Trail System – Mr. Larson and Mr. Hylan

Board members opened questions regarding the trail system. City Administrator Mr. Hylan explained what the state is requiring to include for the easement being drawn. Mr. Vogel would like to see something in writing of upkeep of the trail, liability, and what signage would mark the trail. As part of the grant the upkeep will be the responsibility of the City. Liability will depend on the individual case. If the final drawings are ready they will be sent to the School Board prior to the next School Board meeting.

New Business

Revised Policy 601.2 – Maintenance of Fund Balance

Ms. Kelly reported this is the first reading of the revised policy. If Board members have questions contact Ms. Hawkins.

Other Matters

Easement for Trail System – City of St. Francis

Resolution was removed from the agenda.

The meeting was adjourned at 9:17 p.m.

Joseph D. Haag, School Board Clerk