

SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota
Dialogue Session - 6:30 p.m.
Organizational Meeting - 7:00 p.m.
January 10, 2011

The regular meeting was called to order by Acting Chair Kelly at 7:00 p.m. with the following members present: Directors: Anderson, H. Grams, S. Grams, Haag, Van Denburgh, Vogel, and Superintendent Saxton.

Others present were Director of Human Resources Jay Reker, Director of Special Services Jacque Stein, Director of Community Services Tom Larson, student representative Alex Everhart and community members.

Board Calendar Dates: Regular meetings held at 7:00 p.m. at the Central Services Center, January 24, February 14, February 28, and March 14. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

Consideration of Visitors

Lisa Schroeder addressed the School Board referencing her letter to the School Board in December in regards to her daughter being denied entrance to Kids Connection. She requested an official written reply and the reason(s) for the denial.

Lois Pettman requested that the District consider community education classes for special needs children.

Agenda

Motion was made by Ms. Grams and seconded by Mr. Anderson.

Motion carried.

School Board Organization

Election of Officers

Acting Chair Kelly called for nominations for School Board Chair. Ms. Grams nominated Ms. Kelly. Mr. Vogel nominated Mr. Grams. No other nominations were presented. School Board members can vote for one nominee. There were five votes for Ms. Kelly and two votes for Mr. Grams. Ms. Kelly is elected School Board Chair.

Nominations were opened for School Board Clerk. Mr. Anderson nominated Mr. Haag. Mr. Vogel nominated Ms. Van Denburgh. No other nominations were presented. There were five votes for Mr. Haag and two votes for Ms. Van Denburgh. Mr. Haag is elected School Board Clerk.

Nominations were opened for School Board Treasurer. Member Mr. Grams nominated Mr. Vogel. No other nominations were presented. Mr. Anderson moved that nominations be closed and a unanimous ballot be cast for Mr. Vogel as Treasurer and seconded by Ms. Grams. Mr. Vogel is elected Treasurer.

Nominations were opened for School Board Vice Chair. Mr. Anderson nominated Mr. Grams. No other nominations were presented. Ms. Grams moved that nominations be closed and a unanimous ballot be cast for Mr. Grams as Vice Chair and seconded by Mr. Vogel. Mr. Grams is elected Vice Chair.

A motion was made to appoint the Administrative Assistant to the Superintendent as Assistant Clerk by Ms. Grams and seconded by Mr. Haag. Motion carried.

School Board Directors Compensation

Motion was made by Ms. Grams to consider the following resolution and seconded by Mr. Grams.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the School Board Directors' compensation be \$4,152.00 per year, and that the School Board Chair be \$4,760.00 per year, and a \$30.00 stipend for the negotiating committees, per meeting. Mileage will

be reimbursed for meetings other than regularly scheduled School Board meetings at the current IRS approved rate established.

Ms. Grams suggested that the compensation stay at the current amount.

Motion carried.

School Board Meeting Dates

Motion was made by Mr. Haag and seconded by Mr. Vogel.

BE IT RESOLVED that the School Board of Independent School District No. 15 adopt the 2011 School Board Meeting Schedule as follows: January 10, January 24, February 14, February 28, March 14, March 28, April 11 April 25, May 9, May 23, June 13, June 27, July 11, August 8, August 22, September 12, September 26, October 10, October 24, November 14, November 28, and December 12.

Motion carried.

Committee Assignments

Motion was made by Ms. Grams and seconded by Mr. Grams.

BE IT RESOLVED that the School Board of Independent School District No. 15 approve the following revision to School Board Committee Assignments for 2011 as per the following list:

- | | |
|--|--|
| A. Oak Land Vocational Co-op Board: | Amy Kelly, Dave Anderson |
| B. Teacher/Supervisory Personnel Negotiations: | Dave Anderson, Sandy Grams, Amy Kelly |
| C. Negotiations Hourly Personnel: | H. Grams, J. Haag, M. Van Denburgh, M. Vogel |
| D. Schools for Equity in Education: | Amy Kelly, Marsha Van Denburgh - alt. |
| E. District Technology, TIES: | Harry Grams, Joe Haag - alt. |
| F. District Shared Decisions Network: | Sandy Grams |
| G. MN State High School League: | Joe Haag |
| H. Community Education: | Harry Grams |
| I. MN School Board Association: | Amy Kelly |
| J. Early Childhood Family Ed. Advisory: | Marsha Van Denburgh |
| K. Extra Curricular Extended Day: | Harry Grams |
| L. Insurance Committee: | Dave Anderson, Marsha Van Denburgh |
| M. Facilities Committee: | Sandy Grams, Mark Vogel |
| N. Athletic Advisory Committee: | Harry Grams, Joe Haag |
| O. ECSU Representative: | Dave Anderson |
| P. Foundation 15: | Harry Grams |
| Q. Financial Planning Action Committee: | Dave Anderson, Harry Grams, Mark Vogel |
| R. Assessment Curriculum & Testing (ACT): | Dave Anderson, Joe Haag |
| S. Continuing Education Licensing Committee
(CELC): | Heather Odell, (community representative) |
| T. Governing Board – Teacher Academy: | Sandy Grams, Amy Kelly |
| U. Safety Committee Liaison: | Marsha Van Denburgh |
| V. Communications Committee: | Joe Haag, Amy Kelly, Mark Vogel |
| W. Joint Standing Committee: | Dave Anderson, Harry Grams |
| X. Student Wellness Committee: | Amy Kelly, Harry Grams – alt. |
| Y. Adopted Schools: Changes effective the first School Board meeting of the year | |
| Crossroads – Mark Vogel | East Bethel – Sandy Grams |
| Cedar Creek – Joe Haag | Lifelong Learning Center – Marsha Van Denburgh |
| St. Francis Elementary – Harry Grams | St. Francis High School – Amy Kelly |
| St. Francis Middle School – Dave Anderson | Sandhill Center – Dave Anderson |

Motion carried.

Consent Agenda

Motion was made to approve the revised Consent Agenda by Mr. Haag and seconded by Ms. Grams.

Mr. Vogel requested that items H and K, and Mr. Anderson requested item E be considered separately.

- A. THAT the minutes of December 13, be approved as presented.

B. THAT Personnel Items be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

EMPLOYMENT:

CLASSIFIED

JACKSON, JENNIFER, Language Arts Instructor, SFHS, Long Term Substitute, BA, 8.0 hrs./day, 43.0 days effective 12.21.10.

NON-CLASSIFIED

ARENS, ALVIN, Bus Driver, Transportation, B, 6.5 hrs./day, 172.0 days effective 12.17.10.

ELIASON, MELDON, Technology Support Specialist, CCCS, Step 3, 8.0 hrs./day, 217.00 days effective 1.10.11.

HAMBURG, JANE, Educational Assistant, Noon, SFE, A, 2.0 hrs./day, 172.0 days effective 1.3.11.

JANISCH-TRI, VICKI, Educational Assistant, Copier, SFHS, From Layoff Pool, Lane 12, 91.0 days, 8.0 hrs./day, effective 1.18.11.

SCHWARTSWALD, PATRICK, Bus Driver, Transportation, B, 6.5 hrs./day, 172.0 days effective 12.20.10.

TRADEWELL, THERESA, Educational Assistant, Long Term Substitute, CCCS, B1, 6.0 hrs./day, 57.0 days effective 1.3.11.

LEAVES OF ABSENCE:

CLASSIFIED

FOX, MARK, Teacher, SFMS, Long Term Unpaid Leave effective 7.1.11.

STOFFEL, ALICIA, Teacher, SFMS, Return from Parental LOA effective 1.03.11.

NON-CLASSIFIED

ADDISON, SUNSHINE, Return from medical Leave of Absence effective 1.10.11.

HELEY, ANITA, Educational Assistant, SFE, Medical LOA effective 12.8.10.

HOHN, SHARON, Educational Assistant, CSVC, Return from Medical LOA effective 1.3.11.

RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:

CLASSIFIED

JOHNSON, DIANA, Teacher, Language Arts, SFHS, Long Term Substitute, Conclusion of assignment effective 12.22.10.

NON-CLASSIFIED

HARDING, JUDITH, Office Professional, CSC, Retirement effective, 3.31.11.

HERDINA, SHARON, Educational Assistant, District Wide, Termination effective 1.10.11.

PARIS, KATHRYN, Educational Assistant, CSVC, Resignation effective 1.10.11.

C. THAT the Disbursements be approved as presented.

SCHOOL BOARD DATE: 1/10/2011		
BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, excluding net payroll and payroll liabilities for federal and state taxes, VEBA and retirement payments, be allowed and charged to funds as follows:		
Fund No.	Description	Amount
01	General	\$ 970,116.06
02	Food Service	

		\$ 54,082.97
04	Community Services	\$ 30,820.30
06	Construction	\$ 194.75
07	Debt Redemption	
09	Trust and Agency	\$ 3,512.92
47	OPEB Debt Service	
	TOTAL DISTRICT	\$ 1,058,727.00

The amounts above include checks processed between 12/14/10 to 01/07/11 and all accounts payable items processed between 12/14/10 and 01/10/11.

- D. THAT Cash and Investments be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the cash and investment reports for November 2010 be approved as presented.
- F. THAT the 2010-2011 School Year Budget Amendments be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the 2010-11 Budgets be amended as follows:
For Fiscal Year July 1, 2010 to June 30, 2011
- | | | |
|------------------------------|--------------|---------------|
| Fund 01, General Fund | Revenues | \$ 49,915,218 |
| | Expenditures | \$ 50,232,691 |
| Fund 02, Nutrition Services | Revenues | \$ 2,564,957 |
| | Expenditures | \$ 2,581,760 |
| Fund 04, Community Education | Revenues | \$ 2,218,901 |
| | Expenditures | \$ 2,171,301 |
| Fund 06, Capital Projects | Revenues | \$ 648,439 |
| | Expenditures | \$ 648,439 |
| Fund 07, Debt Services | Revenues | \$ 5,170,877 |
| | Expenditures | \$ 5,654,756 |
- G. THAT the Extended Travel Request – Dance Team be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the High School Dance Team extended trip to Duluth, MN, January 14 - 15, 2011 be approved as requested.
- I. THAT Gift Acknowledgements be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s):
\$264.00, Wells Fargo Community Support Program, to SFHS at principal's discretion
\$2,000.00, Schell Family, to CCCS - \$1,000 for technology equipment for students, \$1,000 for books for media center
\$838.25, PTO, to EBCS for bus transportation for the fifth grade field trip
\$200.00, Deluxe Corporation Foundation, to CCCS at principal's discretion
\$4,617.25, Saint Francis Grid Club, to CE recreation department to supplement coaching stipends

\$500.00, Ron Larson, for the Hall of Fame plaques
\$222.00, St. Francis Gymnastics Booster Club, to SFHS for the additional amount of Tara Wright's salary, previous donation was \$1,352.00
\$1,038.00, Tennis Booster Club, to pay salary of girls' assistant tennis coach
\$1,814.36, Baseline Tennis Club, to fund ½ of salary for boys' assistant tennis coach
\$188.80, St. Francis Girls Basketball Program, to pay difference of transportation of school bus versus coach bus to Duluth East High School
\$500.00, Kohl's, to EBCS at principal's discretion
\$414.00, CCCS PTO, to help cover the cost of the 1st grade field trip to Stage's Theater
\$706.00, Lifetouch, to EBCS at principal's discretion
\$68.64, Wells Fargo, to EBCS at principal's discretion

- J. THAT the Award of Bid for the 2010 High School Dehumidification Project be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the contract for the bid for the 2010 High School Dehumidification Project be awarded to Sentra-Sota Sheet Metal Inc., the submitted bid was the low bid of \$452,000.

Motion carried.

Motion was made by Ms. Grams seconded by Mr. Haag.

- E. THAT the High School Play License Contract be approved as presented.

BE IT RESOLVED BY THE School Board of Independent School District No. 15 that the license/royalty contract with Music Theatre International (MTI) Productions related to the production of "Into the Woods" by St. Francis High School at a cost of \$1,850.00 be approved.

Mr. Anderson inquired as to why this contract comes before the board. Mr. Saxton expressed that concern is that the Board approves contracts. The School Board would like more information about the number of contracts, dollar amount being considered, and staff recommendations regarding approval of contracts.

Motion carried.

Motion made by Mr. Grams and seconded by Mr. Anderson.

- H. THAT the Mental Edge Athletics Contract be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the contract with Mental Edge, Inc. related to providing services to increase the quality of experience for students in athletic programs at St. Francis High School at a cost of \$4,000.00 be approved.

Mr. Vogel inquired regarding the dates on the contract and the cost. Mr. Neubauer explained how the contract was generated. Mr. Vogel stated for the record he is not comfortable with the \$2,000 portion coming from the high school budget. Ms. Kelly noted that the high school SMC recommendations are based on the review of the overall budget.

Motion carried with Ms. Van Denburgh and Mr. Vogel voting nay.

Motion was made by Ms. Grams and seconded by Mr. Haag.

- K. THAT the Service Agreement for Gymnastics be approved as presented.

BE IT RESOLVED BY THE School Board of Independent School District No. 15 that the agreement with Mike Lefever related to the St. Francis High School Gymnastics Varsity and Junior Varsity Teams at St. Francis High School at a cost of \$3,500.00 be approved.

Mr. Vogel inquired if this position is a coach and if so why is it on the agenda as a contract. Mr. Saxton will report back.

Motion carried.

Mr. Reker reported that the streaming is not working.

Student Report

Alex Everhart provided the student report. The jazz band will attend the Roseville Jazz Blast on January 15. This is the first year of the Show Choir. January 23 is the All-District Band Festival.

Reports

Superintendent Communication and Report

Mr. Saxton reported:

- Received an email regarding the top eight students at the State Debate tournament acknowledging two St. Francis students: Alex Everhart and Alex Gray
- A communication complimenting Mr. Neubauer on his support of the Industrial Technology Department was received. It highlighted industry standard equipment as a real plus.
- Received notice of workshops for MSBA officer training
- Reported teacher observations included Ms. Worden's work with Academic Stretch
- Email was received from Oak Land regarding programming
- Read to kindergarten students at EBCS
- 21st Century programming has begun - included discussion how the program will be offered
- The budgeting process continues
- Superintendent goals addressed by the School Board included how to measure the goals. Ms. Van Denburgh would like goals to be measurable in terms of metrics, and she is not in favor of goal number three. Mr. Saxton will provide updates regarding the progress of the goals. Goal number three will be revised to read: pursue a stronger relationship with our home school and online parents

Dialogue Session

Mr. Grams reported that both community members that spoke during Consideration of Visitors attended the dialogue session.

School Board Reports

Mr. Anderson attended the Oak Land meeting. He requested a future report on outward migration.

Ms. Van Denburgh attended the Safety Committee meeting. She reported that Ms. Heinen was sentenced today.

Mr. Haag attended SMC meeting at CCCS.

Ms. Grams inquired about filling the position replacing Mr. Reker. Ms. Grams requested to be included on the interview committee.

Mr. Vogel acknowledged the 8th grade jazz band concert. He inquired how the concerns raised during Consideration of Visitors will be addressed. The Communications Committee will review the concerns and provide direction to Mr. Saxton and Mr. Larson. Mr. Saxton will report back to the School Board.

Mr. Grams attended the Career Ladder committee meeting.

Ms. Kelly attended the Oak Land meeting. The Communications Committee will meet after the meeting.

Motion was made to adjourn the meeting by Mr. Haag and seconded by Mr. Vogel.

Motion carried.

The meeting was adjourned at 8:24 p.m.

Joseph D. Haag, School Board Clerk