

SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota
Dialogue Session - 6:30 p.m.
Organizational Meeting - 7:00 p.m.
February 14, 2011

The regular meeting was called to order by Chair Kelly at 7:00 p.m. with the following members present: Directors Anderson, H. Grams, S. Grams, Haag, Van Denburgh, Vogel, and Superintendent Saxton.

Others present were Director of Business Services Mae Hawkins, Director of Human Resources Jay Reker, Director of Special Services Jacque Stein, Director of Community Services Tom Larson, and community members.

Board Calendar Dates: Regular meetings held at 7:00 p.m. at the Central Services Center, February 28, March 14, March 28, and April 11. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

Consideration of Visitors

None

Agenda

Motion was made by Mr. Haag and seconded by Mr. Grams.
Motion carried.

Consent Agenda

Motion was made to approve the revised Consent Agenda by Mr. Vogel and seconded by Mr. Haag.

- A. THAT the minutes of January 24, be approved as presented.
- B. THAT Personnel Items be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

EMPLOYMENT:

CLASSIFIED

BEELER, REIS, Long Term Substitute, EBCS, Sub Rate, 8.0 hrs./day, 29.0 days effective 3.15.11.

LUTTERMAN, JACI, Kindergarten Academic Stretch, SFE, BA, 6.5 hrs./day, 48.0 days effective 1.24.11.

PETERSON, JUSTIN, Long Term Substitute, SFMS, Sub Rate, 8.0 hrs./day, 27.0 days effective 01.25.2011.

POGULIS, MIRANDA, Kindergarten Academic Stretch, CCCS, BA, 6.5 hrs./day, 48.0 days effective 1.24.11.

SAMUDIO, KENNETH, Long Term Substitute for Calvert, SFMS, Sub Rate, 8.0 hrs./day, 43.0 days effective 2.14.11.

SWAGGERT, ANGELA, Kindergarten Academic Stretch, CCCS, BA, 6.5 hrs./day, 48.0 days effective 1.24.11.

WALKER, BONNIE, Long Term Substitute for Schurke, EBCS, Sub Rate, 8.0 hrs./day, 31 days effective 3.14.2011.

NON-CLASSIFIED

ANDERSON, DEBRA, Kindergarten Academic Stretch, from Layoff to assignment, SFE, 1.5 hrs./day, 47.0 days effective 1.26.11.

DAVIS, LORI, Bookkeeper, 8.0 hrs/day, 261 days effective 3.14.11.

BERGLEY, PAUL, Bus Driver, Transportation, 6.0 hrs./day, 172.0 days effective 1.31.11.

HARVEY, SHARON, Helper/Server, Helper/Clerk, 2.5 hrs./day, 173 days effective 2/7/11.

HERYLA, ANGELA, Helper/Server, Helper/Clerk, 2.0 hrs./day, 173 days effective 1.31.11.

LONNEMAN, GREG, Bus Driver, Transportation, 8.0 hrs./day, 172.0 days effective 1.24.11.

MCCLUNG, LISA, Kindergarten Stretch, CCCS, 1.5 hrs./day, 49.0 days effective 1/26/11.
 SCHULTZ, TIMONA, Helper/Server, Helper/Clerk, 1.75 hrs./day, 173 days effective 2.9.11.

LEAVES OF ABSENCE: CLASSIFIED

CALVERT, KATIE, Teacher, SFMS, Medical LOA effective 1.11.11.
 JOHNSON, JANINE, Teacher, SFE, Return from Medical LOA effective 1.19.11.
 JONES, THOMAS, Teacher, SFMS, Medical LOA effective 1.25.11.
 OLSON, SANDRA, Teacher, SFE, Return from Medical LOA effective 1.24.11.

NON-CLASSIFIED

CHELBERG, TAMMIE, Educational Assistant, SFE, Medical LOA effective 1.26.11.
 KOLODZIENSKI, DOUGLAS, Custodian, Sandhill, Return from Medical LOA effective 2.1.11.
 OHOTTO, KATHLEEN, Educational Asst, EBCS, Return from Medical LOA effective 1.27.11.

RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:

CLASSIFIED

SALO, JILL, Head Dance Team Coach, SFHS, Resignation effective 2.7.11.

NON-CLASSIFIED

JOHNSON, AMANDA, .5 Assistant Dance Team Coach, SFHS, Non-renewal effective 2.7.11.
 NOVAK, NIKOLE, .5 Assistant Dance Team Coach, SFHS, Non-renewal effective 2.7.11.

C. THAT the Disbursements be approved as presented.

SCHOOL BOARD DATE: 2/14/2011		
BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, excluding net payroll and payroll liabilities for federal and state taxes, VEBA and retirement payments, be allowed and charged to funds as follows:		
Fund No.	Description	Amount
01	General	\$ 519,793.43
02	Food Service	\$ 137,204.16
04	Community Services	\$ 18,795.38
06	Construction	
07	Debt Redemption	
09	Trust and Agency	\$ 10,297.43
47	OPEB Debt Service	
TOTAL DISTRICT		\$ 686,090.40

The amounts above include checks processed between 1/25/11 to 2/11/11 and all accounts payable items processed between 1/25/11 and 02/14/11

- D. THAT the Crossroads School presentations agreement be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the agreement between Critters & Co. and ISD No. 15, Crossroads School for one performance on February 16, 2011 totaling \$450.00 be approved.
BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that the master contract agreement between Climb Theatre and ISD No. 15, Crossroads School for one dramatic and educational program totaling \$638.00 be approved.
- E. THAT the Extended Travel – High School Softball be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the extended trip proposal for the High School Softball team to Mankato, MN April 29 – April 30, 2011 be approved as requested.
- F. THAT the Out of State Travel – Skills USA be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the High School Skills – USA proposal for an out-of-state trip to Menomonie, WI February 24 – February 25, 2011 be approved as requested.
- G. THAT the Extended Travel – DECA be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the High School DECA program for an extended trip, March 6 – March 8, 2011 be approved as requested.
- H. THAT the Extended Travel – HOSA be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the High School HOSA program for an extended trip to St. Cloud, MN March 22 – March 24, 2011 be approved as requested.
- I. THAT Gift Acknowledgements be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s):
\$1,000.00, CCCS PTO, \$500 for phy ed and \$500 for 5th grade party
\$850.00 (in kind), to SFHS three instruments donated to Bank, Artley Flute SN 265994 (in kind value \$200), Artley Flute SN 77287 (in kind value \$250), LeBlanc Normandy Clarinet SN 52412 (in kind value \$400)
\$500.00, St. Francis Student Council, \$250 scholarship for Pappy Wehee, and \$250 scholarship for Amanda Luby 2009-2010
\$3,000.00, St. Francis American Legion and Legion Auxiliary, six \$500 2009-2010 scholarships
\$1,500.00, St. Francis Area Chamber of Commerce, three \$500 scholarships preferably students pursuing a degree in business
\$300.00, SFE APT, for high school scholarships
\$400.00, Len Roskoski, for Dr. Noel Johnson Memorial Scholarship
\$500.00, CCCS PTO, to CCCS for music equipment
\$500.00, CCCS PTO, to CCCS for technology/computer lab
\$1,204.20, CCCS PTO, to CCCS for Box Top classroom awards
\$5,739.15, Track Student Activity Group, to purchase boys and girls track uniforms
\$31.50, SFE APT, to SFE for purchase of CD's to be used for 5th grade student portfolios per Diane Peterson, technology
\$500.00, SFE APT, to SFE for Alice Ballance to purchase new books for SFE library
\$100.00, Alerus Financial, to SFMS to be used at principal's discretion
\$62.40, Wells Fargo Matching Ed/Jesse Lee Kohler, to EBCS at principal's discretion
\$17.28, Wells Fargo Community Support Program, to SFHS at principal's discretion

Motion carried.

Reports

Superintendent Communication and Report

Student representative Alex Everhart arrived at 7:05 p.m.

Mr. Saxton reported:

- Winter activities are winding up towards tournament time.
- Mr. Saxton and Mr. Larson met with community representatives after researching five other districts and their current procedures regarding programs similar to Kids Connection.
- Attended transportation subcommittee for student safety. There is a transportation house bill being considered, if passed, would deregulate safety requirements for private businesses that transport students.
- Visited with Representative Sondra Erickson regarding Q Comp.
- Mr. Saxton, Mr. Keillor, Mr. Hennesy, and Mr. Grams are invited to present at Advancing Student Achievement Through Labor-Management Collaboration Conference in Denver, Colorado. The trip is funded by the federal department of education.
- Mr. Saxton reviewed the proposed change in leadership restructure for the 2011-12 due to drop in enrollment. The District will send letters to Cedar Creek Community School (CCCS) families that have open enrolled out of the District, which will highlight programming and inquire what concerns the District can address. Met with staff to provide information about changes. A resolution will come before the School Board. Staffing is March 22 for teachers.

Student Report

Alex Everhart provided the student report. Tanya Meyer and Tommy Marcio were crowned Queen and King of Snow Week. Saints vs. Cancer raised approximately \$650 for Tracy Ramacher. Cameron Ferguson resigned as the junior student representative to the School Board; currently in search of a St. Francis High School junior to replace him. The high school budget proposal has raised some concern with students.

Dialogue Session

Ms. Grams reported a community representative expressed concerns in reduction of the band program at the high school and was informed to contact Mr. Neubauer.

School Board Reports

Mr. Anderson attended the ECSU meeting and met with a lobbyist regarding upcoming bills, the Career Ladder meeting, the East Bethel Community School carnival celebration, the Lifelong Learning Center advisory carnival, the Site Management Council (SMC) meeting at St. Francis Middle School (SFMS), and a special meeting of the Board for Oak Land.

Ms. Van Denburgh received some community interactions regarding reductions.

Mr. Haag attended CCCS SMC which included discussion of potential reductions. He requested a future update of the choir program.

Ms. Grams received calls regarding changes at SFMS.

Mr. Grams talked with community member regarding District reductions. Attended the Technology Committee meeting and the Career Ladder meeting. He will provide an update at the next meeting on the Advancing Student Achievement Conference.

Ms. Kelly attended the Oak Land Board meeting which included options for the Bridge Street building, lease versus owning. Participated in interviews for teacher academy positions. Will attend Schools for Equity in Education meeting on February 18. Acknowledged Mr. Saxton and Mr. Grams for representing the District at the upcoming conference.

Old Business

Revised Policy 313 – Graduation Requirements

Motion was made by Ms. Grams and seconded by Mr. Anderson.

BE IT RESOLVED that the School Board of Independent School District No. 15 adopt Policy 313 – Graduation Requirements as revised and updated.

Motion carried.

Teacher Seniority List

Motion was made by Ms. Grams and seconded by Mr. Vogel.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the Teacher Seniority List, as posted, be adopted.

Motion carried.

Other Matters

Resolution to Establish School Board/District Contract Approval Guidelines

Motion was made by Mr. Haag and seconded by Ms. Grams.

BE IT RESOLVED that the School Board of Independent School District No. 15 designates the Superintendent, or designee, authority to sign contracts with duration of one year or less that are under \$15,000.00 and that are within the budget of the school or program. Contracts/agreements with another government entity or a lease of real property would be an exception to this provision and would require School Board approval regardless of the amount of the contract.

Mr. Vogel is not comfortable with the \$15,000 contract amount, but would be with the amount of \$5,000.

Motion carried with Ms. Van Denburgh and Mr. Vogel voting nay.

The meeting was adjourned at 7:53 p.m.

Joseph D. Haag, School Board Clerk