

SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota
April 11, 2011
Dialogue with School Board – 6:30 p.m.
Regular Meeting – 7:00 p.m.
Central Services Center – Community Room
4115 Ambassador Blvd.
A G E N D A

The regular meeting was called to order by Chair Kelly at 7:00 p.m. with the following members present: Directors Anderson, H. Grams, S. Grams, Haag, Van Denburgh, Vogel, and Superintendent Saxton.

Others present were Director of Business Services Mae Hawkins, Director of Special Services Jacque Stein, Director of Community Services Tom Larson, student representative Alex Everhart, and community members.

Board Calendar Dates: Regular meetings held at 7:00 p.m. at the Central Services Center, April 25, May 9, May 23, and June 13. There will be a work session held May 9 at 5:30 p.m. and retiree recognition on May 23 at 6:00 p.m. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings. There will not be dialogue with the School Board on May 23.

Site Report – St. Francis High School

Mr. Neubauer provided a review of data collected over the past 10 years. The data is monitored from the policy/program's onset. The data reviewed included: attendance policy – has improved, college in the schools, testing, student management, graduation rate, and a steady school-wide GPA (grade point average). Common assessments continue to be monitored to prepare students for testing and for college.

Consideration of Visitors

None

Agenda

Motion was made by Mr. Haag and seconded by Mr. Vogel.
Motion carried.

Consent Agenda

Motion was made to approve the revised Consent Agenda by Mr. Anderson and seconded by Mr. Grams. Mr. Vogel requested items A and E be considered separately.

- B. THAT the Personnel Items listed below be approved:
BE IT RESOLVED by the School Board of Independent School District No.15 that the
Personnel actions as listed below be approved:

EMPLOYMENT:

CLASSIFIED

HUGHES, JESSICA, Head Girls Dance Team Coach, SFHS, 3.0 hrs./day, 85.0 days effective 10.24.11.
SWORSKY, TAMMY, Counselor, SFHS, BA1, 8.0 hrs./day, 196.0 days effective 7.1.11.

LEAVES OF ABSENCE:

CLASSIFIED

ACKERMAN, ANN, Science Teacher, SFHS, .27 LOA effective 7.1.11 for the 2011-12 school year.
BAAR, AMY, Teacher, CCCS, .45 LOA effective 7.1.11 for the 2011-12 school year.
BOURASA, DARIN, Teacher, SFMS, Medical LOA effective 4.1.11.
LINTON, GRETA, Teacher, CSVC, Return from Parental LOA effective 4.1.11.
OGREN, KELLY, Teacher, CCCS, .45 LOA effective 7.1.11 for the 2011-12 school year.
ORPEN, THERESA, Math Teacher, SFHS, .36 LOA effective 7.1.11 for the 2011-12 school year.
TROST, ERICA, Teacher, SFHS, 1.0 LOA effective 7.1.10 for the 2011-12 school year.

NON-CLASSIFIED

DAHL, KARA, Educational Assistant, CCCS, Return from General LOA effective 4.4.11

RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:

CLASSIFIED

ALDERMAN, JACQUELINE, Long Term Substitute, SFHS, Conclusion of assignment effective 6.7.11.
ANTILLA, DAN, Teacher, EBCS, Retirement effective 6.8.11.
BECK, AMY, Teacher, CCCS, Probationary non-renewal effective 6.30.11.
BONINE, RAY, Teacher, EBCS, Retirement effective 6.8.11.
CULP, SUE, Teacher, CCCS, Retirement effective 6.8.11
DARLING, JENNIFER, Teacher, EBCS, Probationary non-renewal effective 6.30.11.
FISHERO, JENNICA, Teacher, SFE, Probationary one year term, non-renewal effective 6.30.11
FOLKMAN, MARY, Teacher, EBCS, Retirement effective 6.8.11.
GILBERTSON, GREG, Teacher, SFHS, Conclusion of one year contract effective 6.30.11.
HANSEN, DAN, Teacher, SFMS, Retirement effective 6.8.11
JENSEN, TERI, Teacher, SFE, Retirement effective 6.8.11
JOHNSON, AMY E., Teacher, EBCS, Probationary non-renewal effective 6.30.11.
JOHNSON, CYNTHIA, Social Worker, CCCS, .5 FTE, Probationary one year term, non-renewal effective 6.30.11.
MATTSON, JUDY, Teacher, CCCS, Retirement effective 6.8.11
MILLER, SUZANNE, Teacher, CCCS, Retirement effective 6.8.11
PETERSON, STEVEN, Teacher, SFMS, Retirement effective 6.8.11
PETERSON, PATRICIA, Teacher, SFMS, Probationary one year term, non-renewal effective 6.30.11
ROBINETTE, SUE, Teacher, SFMS, Retirement effective 6.8.11
ROSS, ALISON, Counselor, SFHS, Resignation effective 6.30.11.
SAMUDIO, KENNETH, Long Term Substitute, SFMS, Conclusion of assignment 4.11.11.
SCHANILEC, CLAYTON, Long Term Substitute, CSVC, Conclusion of assignment effective 4.3.11.
SCHLEPER, DON, Teacher, SFHS, Conclusion of one year contract effective 6.30.11
SUNDBERG, KELLY, Teacher, EBCS, Probationary one year term, non-renewal effective 6.30.11
SWORSKY, TAMMY, Counselor, SFHS, Probationary one year term, non-renewal effective 6.30.11
TORSON, TRACY, Teacher, SFMS, Probationary one year term, non-renewal effective 6.30.11
VONARX, JOHN, Teacher, CCCS, Retirement effective 6.8.11
ZAK NANCY, Teacher, CCCS, Probationary non-renewal effective 6.30.11

C. THAT the Disbursements be approved as presented.

SCHOOL BOARD DATE: 4/11/2011		
BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, excluding net payroll and payroll liabilities for federal and state taxes, VEBA and retirement payments, be allowed and charged to funds as follows:		
Fund No.	Description	Amount
01	General	\$228,518.49
02	Food Service	\$112,445.03
04	Community Services	\$ 17,046.03
06	Construction	
07	Debt Redemption	
09	Trust and Agency	\$ 3,422.89

47	OPEB Debt Service	\$232,115.00
TOTAL DISTRICT		\$ 593,547.44

The amounts above include checks processed between 3/28/11 to 4/08/11 and all accounts payable items processed between 3/28/11 and 04/11/11

D. THAT 2010-2011 Budget Amendments be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the 2010-11 Budgets be amended as follows:

For Fiscal Year July 1, 2010 to June 30, 2011

Fund 01, General Fund	Revenues	\$ 50,048,066
	Expenditures	\$ 50,637,147
Fund 02 Nutrition Services	Revenue	\$ 2,532,957
	Expenditures	\$ 2,631,460
Fund 04, Community Education	Revenues	\$ 2,226,013
	Expenditures	\$ 2,180,913

Background information: Please see the attached information regarding budget adjustments by fund and by type of adjustment.

Fund 06 Capital Projects, Fund 07 Debt Service, Fund 09-Trust Fund, Fund 45-OPEB Trust Fund and Fund 47-OPEB Debt Service Fund have no budget adjustments to be approved at this time. These budgets remain the amounts below:

Fund 06, Capital Projects	Revenues	\$ 648,439
	Expenditures	\$ 648,439
Fund 07, Debt Services	Revenues	\$ 5,170,877
	Expenditures	\$ 5,654,756
Fund 09, Trust Fund	Revenues	\$ 492,638
	Expenditures	\$ 492,068
Fund 45, OPEB Trust Fund	Revenues	\$ 19,000
	Expenditures	\$ 422,260
Fund 47, OPEB Debt Service	Revenues	\$ 366,692
	Expenditures	\$ 351,230

F. THAT the City of St. Francis Contract Amendment be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the amendment to the contract related to extending the contract for services with the City of St. Francis with Independent School District No. 15 to provide ordinary and routine preventative maintenance and repair services on City vehicles and portable and non-portable generators and maintenance, excluding police vehicles be approved.

G. THAT Approval of Gift Acknowledgements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s):

\$1,000.00, East Bethel Senior Center, two \$500 student scholarships

\$1,000.00, St. Francis American Legion – Post 622, two \$500 student scholarships

\$500.00, Family of Ed Fleming, scholarship for student in business department

\$3,000.00, Connexus Energy, scholarships awarded in accordance with a letter from Connexus Energy

\$500.00, Alan Dahl Scholarship Fund, scholarship for an individual entering emergency management field, firefighter, EMT, emergency management, etc.

\$26.95, Meri Humphrey, to SFE for music supplies

\$2,795.00, St. Francis Basketball Association, for boys basketball Coach Kyle Waterworth's salary

\$200.00, St. Francis Lions Club, for the SFHS Cross Country teams as needed

\$119.44, EBCS PTO, student recognition materials

\$333.00, EBCS PTO, kindergarten lyceum @ CCCS "The Amazing Jeffo"

\$444.00, CCCS PTO, kindergarten magician show to be held at CCCS

Motion carried.

Motion was made by Mr. Haag and seconded by Mr. Grams.

A. THAT the minutes of March 28 be approved as presented.

Mr. Vogel reported that one word on page seven (7) be changed from slowing to slowly.

Motion carried.

Motion was made by Mr. Anderson and seconded by Mr. Haag.

E. THAT the Easements for the Trail System – City of St. Francis be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the City of St.

Francis's requests for a permanent trail easement and a temporary construction easement be approved.

Mr. Vogel reported he would not be voting for the trail system for reasons communicated at the March 28 School Board meeting. Further discussion included: prior agreement by the School Board to work with the city on trail grants, the opportune funding available at this time, concerns regarding safety, work as a district to promote lights at that location, and not supporting the encouragement of traffic crossing at that location.

Motion carried five to two, nays being Ms. Van Denburgh and Mr. Vogel.

Reports

Student Report

Alex Everhart provided the student report. MCA testing will be April 12 and 13. St. Francis High School Speech team students are 7AA Section Champions. Ten students will attend the State Speech meet on April 16.

Superintendent Communications and Report

- Mr. Saxton explained that instructions for viewing videotaping of School Board meetings are now on the website. Ms. Hawkins reported that technology coordinators have talked with East Central Minnesota Educational Cable Cooperative about issues and concerns. ISD No. 15 will pilot a new product *Kaltura* at the School Board meeting on April 25.
- Held interviews for technology position.
- Meet and Confer team met to discuss changes in the calendar. Consensus was to keep 2011-2012 the same regarding spring break and look at potential change when reviewing future year calendars.
- Met with American Indian Education Committee.
- Talked with representatives of the Office of Teaching and Learning to look at EA competency training.
- Staffing – After initial staffing, principals met again to re-staff with corrected information.
- Denied a level two grievance from the custodial unit.
- Attended Youth Hockey banquet and spoke to the students about the importance of academics.
- Human Resources (HR) weekly meetings have been very productive. The first meeting of the insurance open enrollment session will be taped and put on website. Director of HR position will be posted the end of April, early May.
- Five groups have requested to negotiate. Will wait to begin negotiations to see what legislature decides.
- Met with Officer Harapat regarding liaison officers and will now meet with principals and Mr. Krause.
- Mr. Saxton worked in the kitchen at the Cedar Creek Community School (CCCS) carnival and served parents and students.

Dialogue Session

Mr. Grams reported that Mr. Starr, assistant coach of high school trap shooting club, attended and reported that competition will be held April 25.

School Board Member Reports

Mr. Anderson attended the Meet and Confer meeting, American Indian Education meeting, and Cedar Creek Carnival.

Ms. Van Denburgh attended the American Indian Education meeting and inquired about a public hearing. She received communication regarding video streaming.

Mr. Haag attended the Site Management Council meeting at CCCS and participated in the carnival. Foundation 15 will be held at *The Refuge* April 15.

Mr. Vogel participated with Teacher Academy interviews for technology and stated all candidates were very qualified.

Mr. Grams attended the Technology committee meeting, the American Indian Education meeting, and CCCS

carnival. He also attended the Anoka Highway Department meeting held at St. Francis Elementary. Ms. Kelly attended the Executive Board meeting for Schools for Equity in Education.

Administrative Report

Community Relations – Mr. Fredrickson, teacher and Ms. Jahnke, counselor, both from St. Francis Middle School presented. Orientation was held this spring for 6th grade with 200 to 250 parents and 80 to 90 students attending. Focus was to make the transition to middle school easier. There was a brief program to provide information and have families become familiar with the building. This was a positive experience. There was also a 7th and 8th grade orientation held.

Old Business

Revised Policy 601.2 – Maintenance of Fund Balance

Motion was made by Mr. Vogel and seconded by Mr. Haag.

Motion carried.

Other Matters

Approval of Calendar Revisions for 2011-2012

Motion was made by Mr. Anderson and seconded by Mr. Grams.

Motion carried.

The meeting was adjourned at 8:10 p.m. _____

Joseph D. Haag, School Board Clerk