

SCHOOL BOARD MEETING

INDEPENDENT SCHOOL
DISTRICT No. 15

REGULAR MEETING

January 24, 2011

SCHOOL BOARD
 INDEPENDENT SCHOOL DISTRICT No. 15
 St. Francis, Minnesota
 January 24, 2011
 Dialogue with School Board – 6:30 p.m.
 Regular Meeting – 7:00 p.m.
 Central Services Center – Community Room
 4115 Ambassador Blvd.
 A G E N D A

I. Call to Order – Pledge of Allegiance

II. **Board Calendar Dates**

February 14, 2011	February 28, 2011
Dialogue with School Board – 6:30 p.m.	Dialogue with School Board – 6:30 p.m.
Regular Meeting – 7:00 p.m.	Regular Meeting – 7:00 p.m.
Central Services Center – Community Room	Central Services Center – Community Room
March 14, 2011	March 28, 2011
Dialogue with School Board – 6:30 p.m.	Dialogue with School Board – 6:30 p.m.
Regular Meeting – 7:00 p.m.	Regular Meeting – 7:00 p.m.
Central Services Center – Community Room	Central Services Center – Community Room

Site Report – Cedar Creek Community School

Consideration of Visitors (To address the School Board complete the card at the table and submit to the Chair)

III. Approval of Agenda

IV. Consent Agenda

A.	Approval of Minutes of January 10	5
B.	Approval of Personnel Items.....	11
C.	Approval of Disbursements (emailed to Board (01/21)	
D.	Approval of Cash and Investments(emailed to Board (01/20)	
E.	Approval of Out of State Travel – Student Council.....	12
F.	Approval of Out of State Travel – Spanish Class	13
G.	Approval of Agreement – Advantage Collections	14
H.	Approval of Agreement – ECFE Advisory Council – A Touch of Magic, Inc.....	15
I.	Approval of Gift Acknowledgements	16

V. Reports

- A. Student Report
- B. Superintendent Communications and Report
 - Superintendent Goals
- C. Dialogue Session
- D. School Board Member Reports
- E. Administrative Report
 - Annual TAIP Report – Mr. Gilbertson
 - Contracts with the District – Ms. Hawkins

VI. New Business

A.	Approval of Revised Policy 313 – Graduation Requirements	22
B.	Teacher Seniority List.....	24

VII. Other Matters

A.	Resolution to Establish School Board/District Contract Approval Guidelines.....	25
B.		

VIII. Other Business

- A.
- B.

IX. Adjournment

SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota
Dialogue Session - 6:30 p.m.
Organizational Meeting - 7:00 p.m.
January 10, 2011

The regular meeting was called to order by Acting Chair Kelly at 7:00 p.m. with the following members present: Directors: Anderson, H. Grams, S. Grams, Haag, Van Denburgh, Vogel, and Superintendent Saxton.

Others present were Director of Human Resources Jay Reker, Director of Special Services Jacque Stein, Director of Community Services Tom Larson, student representative Alex Everhart and community members.

Board Calendar Dates: Regular meetings held at 7:00 p.m. at the Central Services Center, January 24, February 14, February 28, and March 14. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

Consideration of Visitors

Lisa Schroeder addressed the School Board referencing her letter to the School Board in December in regards to her daughter being denied entrance to Kids Connection. She requested an official written reply and the reason(s) for the denial.

Lois Pettman requested that the District consider community education classes for special needs children.

Agenda

Motion was made by Ms. Grams and seconded by Mr. Anderson.

Motion carried.

School Board Organization

Election of Officers

Acting Chair Kelly called for nominations for School Board Chair. Ms. Grams nominated Ms. Kelly. Mr. Vogel nominated Mr. Grams. No other nominations were presented. School Board members can vote for one nominee. There were five votes for Ms. Kelly and two votes for Mr. Grams. Ms. Kelly is elected School Board Chair.

Nominations were opened for School Board Clerk. Mr. Anderson nominated Mr. Haag. Mr. Vogel nominated Ms. Van Denburgh. No other nominations were presented. There were five votes for Mr. Haag and two votes for Ms. Van Denburgh. Mr. Haag is elected School Board Clerk.

Nominations were opened for School Board Treasurer. Member Mr. Grams nominated Mr. Vogel. No other nominations were presented. Mr. Anderson moved that nominations be closed and a unanimous ballot be cast for Mr. Vogel as Treasurer and seconded by Ms. Grams. Mr. Vogel is elected Treasurer.

Nominations were opened for School Board Vice Chair. Mr. Anderson nominated Mr. Grams. No other nominations were presented. Ms. Grams moved that nominations be closed and a unanimous ballot be cast for Mr. Grams as Vice Chair and seconded by Mr. Vogel. Mr. Grams is elected Vice Chair.

A motion was made to appoint the Administrative Assistant to the Superintendent as Assistant Clerk by Ms. Grams and seconded by Mr. Haag. Motion carried.

School Board Directors Compensation

Motion was made by Ms. Grams to consider the following resolution and seconded by Mr. Grams.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the School Board Directors' compensation be \$4,152.00 per year, and that the School Board Chair be \$4,760.00 per year, and a \$30.00 stipend for the negotiating committees, per meeting. Mileage will

be reimbursed for meetings other than regularly scheduled School Board meetings at the current IRS approved rate established.

Ms. Grams suggested that the compensation stay at the current amount.

Motion carried.

School Board Meeting Dates

Motion was made by Mr. Haag and seconded by Mr. Vogel.

BE IT RESOLVED that the School Board of Independent School District No. 15 adopt the 2011 School Board Meeting Schedule as follows: January 10, January 24, February 14, February 28, March 14, March 28, April 11 April 25, May 9, May 23, June 13, June 27, July 11, August 8, August 22, September 12, September 26, October 10, October 24, November 14, November 28, and December 12.

Motion carried.

Committee Assignments

Motion was made by Ms. Grams and seconded by Mr. Grams.

BE IT RESOLVED that the School Board of Independent School District No. 15 approve the following revision to School Board Committee Assignments for 2011 as per the following list:

- | | |
|--|--|
| A. Oak Land Vocational Co-op Board: | Amy Kelly, Dave Anderson |
| B. Teacher/Supervisory Personnel Negotiations: | Dave Anderson, Sandy Grams, Amy Kelly |
| C. Negotiations Hourly Personnel: | H. Grams, J. Haag, M. Van Denburgh, M. Vogel |
| D. Schools for Equity in Education: | Amy Kelly, Marsha Van Denburgh - alt. |
| E. District Technology, TIES: | Harry Grams, Joe Haag - alt. |
| F. District Shared Decisions Network: | Sandy Grams |
| G. MN State High School League: | Joe Haag |
| H. Community Education: | Harry Grams |
| I. MN School Board Association: | Amy Kelly |
| J. Early Childhood Family Ed. Advisory: | Marsha Van Denburgh |
| K. Extra Curricular Extended Day: | Harry Grams |
| L. Insurance Committee: | Dave Anderson, Marsha Van Denburgh |
| M. Facilities Committee: | Sandy Grams, Mark Vogel |
| N. Athletic Advisory Committee: | Harry Grams, Joe Haag |
| O. ECSU Representative: | Dave Anderson |
| P. Foundation 15: | Harry Grams |
| Q. Financial Planning Action Committee: | Dave Anderson, Harry Grams, Mark Vogel |
| R. Assessment Curriculum & Testing (ACT): | Dave Anderson, Joe Haag |
| S. Continuing Education Licensing Committee
(CELC): | Heather Odell, (community representative) |
| T. Governing Board – Teacher Academy: | Sandy Grams, Amy Kelly |
| U. Safety Committee Liaison: | Marsha Van Denburgh |
| V. Communications Committee: | Joe Haag, Amy Kelly, Mark Vogel |
| W. Joint Standing Committee: | Dave Anderson, Harry Grams |
| X. Student Wellness Committee: | Amy Kelly, Harry Grams – alt. |
| Y. Adopted Schools: Changes effective the first School Board meeting of the year | |
| Crossroads – Mark Vogel | East Bethel – Sandy Grams |
| Cedar Creek – Joe Haag | Lifelong Learning Center – Marsha Van Denburgh |
| St. Francis Elementary – Harry Grams | St. Francis High School – Amy Kelly |
| St. Francis Middle School – Dave Anderson | Sandhill Center – Dave Anderson |

Motion carried.

Consent Agenda

Motion was made to approve the revised Consent Agenda by Mr. Haag and seconded by Ms. Grams. Mr. Vogel requested that items H and K, and Mr. Anderson requested item E be considered separately.

- A. THAT the minutes of December 13, be approved as presented.

B. THAT Personnel Items be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

EMPLOYMENT:

CLASSIFIED

JACKSON, JENNIFER, Language Arts Instructor, SFHS, Long Term Substitute, BA, 8.0 hrs./day, 43.0 days effective 12.21.10.

NON-CLASSIFIED

ARENS, ALVIN, Bus Driver, Transportation, B, 6.5 hrs./day, 172.0 days effective 12.17.10.

ELIASON, MELDON, Technology Support Specialist, CCCS, Step 3, 8.0 hrs./day, 217.00 days effective 1.10.11.

HAMBURG, JANE, Educational Assistant, Noon, SFE, A, 2.0 hrs./day, 172.0 days effective 1.3.11.

JANISCH-TRI, VICKI, Educational Assistant, Copier, SFHS, From Layoff Pool, Lane 12, 91.0 days, 8.0 hrs./day, effective 1.18.11.

SCHWARTSWALD, PATRICK, Bus Driver, Transportation, B, 6.5 hrs./day, 172.0 days effective 12.20.10.

TRADEWELL, THERESA, Educational Assistant, Long Term Substitute, CCCS, B1, 6.0 hrs./day, 57.0 days effective 1.3.11.

LEAVES OF ABSENCE:

CLASSIFIED

FOX, MARK, Teacher, SFMS, Long Term Unpaid Leave effective 7.1.11.

STOFFEL, ALICIA, Teacher, SFMS, Return from Parental LOA effective 1.03.11.

NON-CLASSIFIED

ADDISON, SUNSHINE, Return from medical Leave of Absence effective 1.10.11.

HELEY, ANITA, Educational Assistant, SFE, Medical LOA effective 12.8.10.

HOHN, SHARON, Educational Assistant, CSVC, Return from Medical LOA effective 1.3.11.

RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:

CLASSIFIED

JOHNSON, DIANA, Teacher, Language Arts, SFHS, Long Term Substitute, Conclusion of assignment effective 12.22.10.

NON-CLASSIFIED

HARDING, JUDITH, Office Professional, CSC, Retirement effective, 3.31.11.

HERDINA, SHARON, Educational Assistant, District Wide, Termination effective 1.10.11.

PARIS, KATHRYN, Educational Assistant, CSVC, Resignation effective 1.10.11.

C. THAT the Disbursements be approved as presented.

SCHOOL BOARD DATE: 1/10/2011		
BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, excluding net payroll and payroll liabilities for federal and state taxes, VEBA and retirement payments, be allowed and charged to funds as follows:		
Fund No.	Description	Amount
01	General	\$ 970,116.06
02	Food Service	

		\$	54,082.97
04	Community Services	\$	30,820.30
06	Construction	\$	194.75
07	Debt Redemption		
09	Trust and Agency	\$	3,512.92
47	OPEB Debt Service		
TOTAL DISTRICT		\$	1,058,727.00

The amounts above include checks processed between 12/14/10 to 01/07/11 and all accounts payable items processed between 12/14/10 and 01/10/11.

- D. THAT Cash and Investments be approved as presented.
 BE IT RESOLVED by the School Board of Independent School District No. 15 that the cash and investment reports for November 2010 be approved as presented.
- F. THAT the 2010-2011 School Year Budget Amendments be approved as presented.
 BE IT RESOLVED by the School Board of Independent School District No. 15 that the 2010-11 Budgets be amended as follows:
 For Fiscal Year July 1, 2010 to June 30, 2011
- | | | |
|------------------------------|--------------|---------------|
| Fund 01, General Fund | Revenues | \$ 49,915,218 |
| | Expenditures | \$ 50,232,691 |
| Fund 02, Nutrition Services | Revenues | \$ 2,564,957 |
| | Expenditures | \$ 2,581,760 |
| Fund 04, Community Education | Revenues | \$ 2,218,901 |
| | Expenditures | \$ 2,171,301 |
| Fund 06, Capital Projects | Revenues | \$ 648,439 |
| | Expenditures | \$ 648,439 |
| Fund 07, Debt Services | Revenues | \$ 5,170,877 |
| | Expenditures | \$ 5,654,756 |
- G. THAT the Extended Travel Request – Dance Team be approved as presented.
 BE IT RESOLVED by the School Board of Independent School District No. 15 that the High School Dance Team extended trip to Duluth, MN, January 14 - 15, 2011 be approved as requested.
- I. THAT Gift Acknowledgements be approved as presented.
 BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s):
 \$264.00, Wells Fargo Community Support Program, to SFHS at principal's discretion
 \$2,000.00, Schell Family, to CCCS - \$1,000 for technology equipment for students, \$1,000 for books for media center
 \$838.25, PTO, to EBCS for bus transportation for the fifth grade field trip
 \$200.00, Deluxe Corporation Foundation, to CCCS at principal's discretion
 \$4,617.25, Saint Francis Grid Club, to CE recreation department to supplement coaching stipends

\$500.00, Ron Larson, for the Hall of Fame plaques
\$222.00, St. Francis Gymnastics Booster Club, to SFHS for the additional amount of Tara Wright's salary, previous donation was \$1,352.00
\$1,038.00, Tennis Booster Club, to pay salary of girls' assistant tennis coach
\$1,814.36, Baseline Tennis Club, to fund ½ of salary for boys' assistant tennis coach
\$188.80, St. Francis Girls Basketball Program, to pay difference of transportation of school bus versus coach bus to Duluth East High School
\$500.00, Kohl's, to EBCS at principal's discretion
\$414.00, CCCS PTO, to help cover the cost of the 1st grade field trip to Stage's Theater
\$706.00, Lifetouch, to EBCS at principal's discretion
\$68.64, Wells Fargo, to EBCS at principal's discretion

J. THAT the Award of Bid for the 2010 High School Dehumidification Project be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the contract for the bid for the 2010 High School Dehumidification Project be awarded to Sentra-Sota Sheet Metal Inc., the submitted bid was the low bid of \$452,000.

Motion carried.

Motion was made by Ms. Grams seconded by Mr. Haag.

E. THAT the High School Play License Contract be approved as presented.

BE IT RESOLVED BY THE School Board of Independent School District No. 15 that the license/royalty contract with Music Theatre International (MTI) Productions related to the production of "Into the Woods" by St. Francis High School at a cost of \$1,850.00 be approved.

Mr. Anderson inquired as to why this contract comes before the board. Mr. Saxton expressed that concern is that the Board approves contracts. The School Board would like more information about the number of contracts, dollar amount being considered, and staff recommendations regarding approval of contracts.
Motion carried.

Motion made by Mr. Grams and seconded by Mr. Anderson.

H. THAT the Mental Edge Athletics Contract be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the contract with Mental Edge, Inc. related to providing services to increase the quality of experience for students in athletic programs at St. Francis High School at a cost of \$4,000.00 be approved.

Mr. Vogel inquired regarding the dates on the contract and the cost. Mr. Neubauer explained how the contract was generated. Mr. Vogel stated for the record he is not comfortable with the \$2,000 portion coming from the high school budget. Ms. Kelly noted that the high school SMC recommendations are based on the review of the overall budget.

Motion carried with Ms. Van Denburgh and Mr. Vogel voting nay.

Motion was made by Ms. Grams and seconded by Mr. Haag.

K. THAT the Service Agreement for Gymnastics be approved as presented.

BE IT RESOLVED BY THE School Board of Independent School District No. 15 that the agreement with Mike Lefever related to the St. Francis High School Gymnastics Varsity and Junior Varsity Teams at St. Francis High School at a cost of \$3,500.00 be approved.

Mr. Vogel inquired if this position is a coach and if so why is it on the agenda as a contract. Mr. Saxton will report back.

Motion carried.

Mr. Reker reported that the streaming is not working.

Student Report

Alex Everhart provided the student report. The jazz band will attend the Roseville Jazz Blast on January 15. This is the first year of the Show Choir. January 23 is the All-District Band Festival.

Reports

Superintendent Communication and Report

Mr. Saxton reported:

- Received an email regarding the top eight students at the State Debate tournament acknowledging two St. Francis students: Alex Everhart and Alex Gray
- A communication complimenting Mr. Neubauer on his support of the Industrial Technology Department was received. It highlighted industry standard equipment as a real plus.
- Received notice of workshops for MSBA officer training
- Reported teacher observations included Ms. Worden's work with Academic Stretch
- Email was received from Oak Land regarding programming
- Read to kindergarten students at EBCS
- 21st Century programming has begun - included discussion how the program will be offered
- The budgeting process continues
- Superintendent goals addressed by the School Board included how to measure the goals. Ms. Van Denburgh would like goals to be measureable in terms of metrics, and she is not in favor of goal number three. Mr. Saxton will provide updates regarding the progress of the goals. Goal number three will be revised to read: pursue a stronger relationship with our home school and online parents

Dialogue Session

Mr. Grams reported that both community members that spoke during Consideration of Visitors attended the dialogue session.

School Board Reports

Mr. Anderson attended the Oak Land meeting. He requested a future report on outward migration.

Ms. Van Denburgh attended the Safety Committee meeting. She reported that Ms. Heinen was sentenced today.

Mr. Haag attended SMC meeting at CCCS.

Ms. Grams inquired about filling the position replacing Mr. Reker. Ms. Grams requested to be included on the interview committee.

Mr. Vogel acknowledged the 8th grade jazz band concert. He inquired how the concerns raised during Consideration of Visitors will be addressed. The Communications Committee will review the concerns and provide direction to Mr. Saxton and Mr. Larson. Mr. Saxton will report back to the School Board.

Mr. Grams attended the Career Ladder committee meeting.

Ms. Kelly attended the Oak Land meeting. The Communications Committee will meet after the meeting.

Motion was made to adjourn the meeting by Mr. Haag and seconded by Mr. Vogel.

Motion carried.

The meeting was adjourned at 8:24 p.m.

Joseph D. Haag, School Board Clerk

Revised

IV B. ROUTINE PERSONNEL ITEMS

BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

EMPLOYMENT:

CLASSIFIED

ANDERSON, BRIANA, Academic Stretch, SFE, MA, 5.0 hrs./day, 23.0 days effective 1.10.11.
COPA, JOAN, Academic Stretch, SFE, MA, 2.5 hrs./day, 11.0 days effective 1.10.11.
FISHERO, JENNICA, Academic Stretch, SFE, BA, 5.0 hrs./day, 23.0 days effective 1.10.11.
SOBIECK, LORI, Academic Stretch, SFE, MA, 5.0 hrs./day, 23.0 days effective 1.10.11.
TODD, DEBBIE, Academic Stretch, SFE, MA, 2.5 hrs./day, 11.0 days effective 1.11.11.
WIECZOREK, JULIE, Academic Stretch, SFE, BA, 5.0 hrs./day, 23.0 days effective 1.10.11.

NON-CLASSIFIED

LEAVES OF ABSENCE:

CLASSIFIED

SCHMOLL, CASSIE, Teacher, EBCS, Parental LOA effective 3.15.11.
SCHURKE, LAUREL, Teacher, EBCS, Parental LOA effective 3.14.11.
MARTIN, LORRAINE, Teacher, LLC, Return from Family LOA effective 1.10.11.

NON-CLASSIFIED

SCHWAB, DAVID, Bus Driver, Transportation, General LOA effective 1.31.11.

RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:

CLASSIFIED

NON-CLASSIFIED

BASHER, PAT, Nutrition Services, SFMS, Retirement effective 1.10.11
LEE, ALTON, Bus Driver, Transportation, Termination effective 1.19.11.
WEISENBERGER, TRUDY, Nutrition Services, SFHS, resignation effective 1.21.11.

MOTION:

SECOND:

01/24/11

PREPARED 1/21/2011

SCHOOL BOARD DATE: 1/24/2011

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, excluding net payroll and payroll liabilities for federal

Fund No.	Description	Amount
01	General	\$ 664,394.33
02	Food Service	\$ 71,538.95
04	Community Services	\$ 20,015.06
06	Construction	
07	Debt Redemption	\$ 4,425,790.63
09	Trust and Agency	\$ 9,345.00
47	OPEB-Debt-Service	
TOTAL DISTRICT		\$ 5,191,083.97

The amounts above include checks processed between 1/11/11 to 1/21/11 and all Accounts payable items processed between 1/11/11 and 01/24/11

MOTION:

SECOND:

January 21, 2011

Check Register	71,539.94
VISA	19,687.32
Vendor Disbursement list for 1/10/2011	674,066.08
Bond principal and interest payments	4,425,790.63
Total Disbursements	5,191,083.97

IV. D. APPROVAL OF CASH & INVESTMENT BALANCES REPORTS

BE IT RESOLVED by the School Board of Independent School District No. 15 that the cash and investment reports for December 2010 be approved as presented

St. Francis School District No. 15
Monthly Cash & Investment Balances
2010-11

FUND	General	Nutrition	Community	Building	Debt	Trust	OPEB	
	Fund	Services	Education	Construction	Service	Fund	Debt	TOTAL
DATE							Service	
7/1/2010	4,877,554	587,116	410,952	23,491	3,623,410	110,868	177,095	9,810,486
7/31/2010	3,205,720	492,991	439,954	8,201	3,159,697	125,003	204,963	7,636,529
8/31/2010	6,162,051	411,391	360,632	0	3,239,805	166,435	204,963	10,545,277
9/30/2010	18,245,080	448,868	475,686	0	3,107,236	61,584	204,963	22,543,417
10/31/2010	17,905,198	429,012	493,939	0	4,321,091	66,976	164,408	23,380,623
11/30/2010	15,322,736	463,228	539,557	648,439	5,417,860	82,385	240,967	22,715,173 (1)
12/31/2010	14,433,510	405,297	508,647	593,363	5,600,690	73,713	252,717	21,867,938
1/31/2011								
2/28/2011								
3/31/2011								
4/30/2011								
5/31/2011								
6/30/2011								

INVESTMENTS AS OF 12/31/2010

TYPE	Provider Name	MATURITY DATE	AMOUNT	Rate
CD	Orrstown Bank	5/31/2011	249,300	0.2
CD	Republic Bank	5/31/2011	51,100	0.2
CD	Cole Taylor Bank	5/31/2011	249,600	0.25
			<u>550,000</u>	

(1) Fund 6 revised to include Alternative Facilities Bond proceeds

MOTION:

SECOND:

01/24/11



Total Portfolio Report CAR

As of: 12/31/10

PMA Financial Network, Inc.
 2135 CityGate Lane
 7th Floor
 Naperville, Illinois 60563
 Telephone 630-657-6400
 Facsimile 630-718-8701

ST. FRANCIS ISD 15 / OPEB

3673

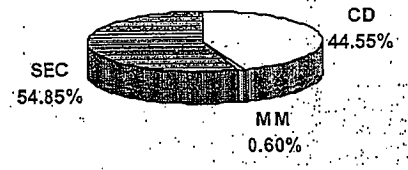
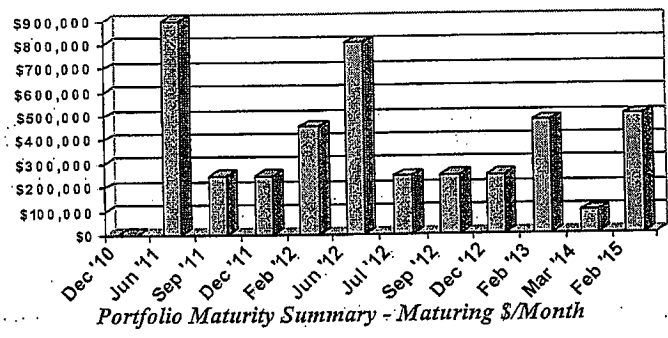
Type	Trans	SEO	Purchase	Maturity	Instrument	Par-Val	Mat. Val.	Original Cost	Rate
MM					Investment Shares Portfolio	\$26,817.40	\$26,817.40		
CD	132154	1	4/24/09	6/10/11	CENTRAL BANK / CENTRAL BANK OF STILLWATER	\$99,990.01	\$96,300.00		1.800
CD	132185	1	4/24/09	6/10/11	FIRST SOUTH BANK	\$99,872.14	\$96,300.00		1.743
CD	132186	1	4/24/09	6/10/11	LIBERTY BANK OF ARKANSAS	\$99,956.04	\$96,500.00		1.675
CD	132187	1	4/24/09	6/10/11	ESB BANK	\$99,874.12	\$96,500.00		1.643
CD	132188	1	4/24/09	6/10/11	HOME STATE BANK NA	\$99,612.44	\$96,500.00		1.511
CD	141880	1	9/21/09	6/15/11	PRESTON STATE BANK / DALLAS CITY BANK	\$249,869.45	\$243,500.00		1.512
SEC	23151	1	11/25/09	6/15/11	Leaders Bank Certificate of Deposit	\$150,000.00	\$150,000.00		1.250
CD	155713	1	9/7/10	9/7/11	ALLSTATE BANK	\$249,994.67	\$248,500.00		0.601
CD	145313	1	12/15/09	12/15/11	ITASCA BANK & TRUST	\$249,959.94	\$243,100.00		1.409
SEC	22558	1	5/21/09	2/1/12	DEER RIVER MINN INDPT SCH DIST	\$160,000.00	\$160,000.00		2.150
SEC	22630	1	7/8/09	2/1/12	FRIDLEY MINN INDPT SCH DIST NO 014	\$295,000.00	\$295,000.00		2.500
SEC	23219	1	12/22/09	6/22/12	First Commercial Bank Certificate of Deposit	\$245,000.00	\$245,000.00		1.900
CD	143136	1	10/16/09	6/29/12	DISCOVER BANK (N)	\$166,053.31	\$157,100.00		2.077
CD	143137	1	10/16/09	6/29/12	WEST POINTE BANK	\$150,406.16	\$142,900.00		1.943
SEC	23245	1	12/30/09	6/29/12	Monarch Bank Certificate of Deposit	\$245,000.00	\$245,000.00		1.700
SEC	23229	1	12/31/09	7/2/12	Tennessee Commerce Bank Certificate of Deposit	\$245,000.00	\$245,000.00		1.800
CD	155712	1	9/7/10	9/6/12	CITY NATIONAL BANK CA	\$249,882.48	\$244,700.00		1.063
CD	145535	1	12/21/09	12/17/12	FIRST REPUBLIC BANK	\$249,994.08	\$234,900.00		2.148
SEC	22578	1	6/23/09	2/1/13	Brainerd Minn Indpt Sch Dist #181 Taxable OPEB Ser A	\$475,000.00	\$475,000.00		2.500
SEC	23241	1	12/24/09	3/11/14	Bank Of Whitman Certificate of Deposit	\$95,000.00	\$95,000.00		3.500
SEC	22647	1	7/15/09	2/1/15	Mower Cnty Minn-Taxable A	\$500,000.00	\$500,000.00		4.000
Total Amount -->						\$4,502,282.24	\$4,433,617.40		

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated only on the CD, CP, & SEC desk.

Time and Dollar Weighted Portfolio Yield: 2.588 %

Weighted Average Portfolio Maturity: 580.40 Days

MM: 0.60%
 CD's: 45.04%
 CP: 0.00%
 SEC: 54.36%



IV. E. APPROVAL OF OUT OF STATE TRAVEL – STUDENT COUNCIL

BE IT RESOLVED by the School Board of Independent School District No. 15 that the High School Student Council for Out of State Travel to attend the Leadership Experience and Development Conference (LEAD) in Lombard, IL, February 17 – 20, 2011 be approved as requested.

MOTION:

SECOND:

01/24/11

IV. F. OUT OF STATE TRAVEL REQUEST – SFHS SPANISH CLASS

BE IT RESOLVED by the School Board of Independent School District No. 15 that the High School Spanish Class, out-of-state trip to Guatemala in June 2012 be approved as requested.

Background:

Last summer Jyl Dieckhaus brought ten SFHS students interested in studying abroad to Guatemala for three weeks. The trip was a huge success and this trip request, if approved by the School Board, would allow students to return again in the summer of 2012. The trip to Casa Xelaju, Guatemala June 13 – July 4, 2010 was approved by the School Board October 12, 2009.

The parental/guardian permission slip will include the detailed provision as authorized by the School Board on January 14, 2002 which reads:

Any issues regarding, or resulting from, transportation delay on a field trip are solely matters of contract between the student and the travel agent/travel carrier. Any additional transportation expenses incurred by the student as a result of terrorism, weather, mechanical malfunction, or any other unforeseen occurrence will not be reimbursed by the School District. Additionally, any out-of-pocket expenses incurred by a student due to any delay will not be reimbursed by the School District.

MOTION:

SECOND:

01/24/11

IV. G. APPROVAL OF AGREEMENT – ADVANTAGE COLLECTIONS

BE IT RESOLVED by the School Board of Independent School District No. 15 that the contract with Advantage Collection Professionals, Inc. for collection of bad check services and for collections related to unpaid bills be approved.

Background: There is no direct cost to the school district for this contract. The district needs to update the district's current bad check collection contract and the district is adding the service of collections for unpaid bills to the contract. This company services many school districts.

MOTION:

SECOND:

01/24/11

IV. H. APPROVAL OF AGREEMENT – ECFE ADVISORY COUNCIL & A TOUCH OF MAGIC, INC.

BE IT RESOLVED BY the School Board of Independent School District No. 15 that the Entertainment Contract between A Touch of Magic and the District 15 Early Childhood Family Education Advisory Committee for five preschool shows totaling \$990.00 be approved.

Background: The Early Childhood Advisory Council provides family events and field trips for preschoolers. The programs have worked with A Touch of Magic in the past for these performances. This contract is for Touch of Magic to perform at an ECFE family event on March 18, 2011 in the evening and at the Preschool Place 15 field trips on March 22 and March 23. The Early Childhood Advisory Council covers the costs associated with the performances.

The family event takes place in the evening for those who register to attend. The field trips, in which preschoolers are transported to Sandhill Center for the Arts by bus, are designed to be educational in focus as well as provide a bus experience for the preschoolers. The performances include interaction and provide a fine arts experience through drama and music. The performers weave in some literacy and math concepts as well. The field trips take place during the regular school day.

MOTION:

SECOND:

01/24/11

IV. I. GIFT ACKNOWLEDGMENT(S)

BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s):

\$350.61, SFE APT, a circle rug for the music room at SFE

\$200.00, Nicole Jacob - \$100/Residential Mortgage Group - \$100, at the discretion of Early Childhood

\$974.00 (in kind), Kurt Manufacturing Company, Kurt donated two vices for the machining equipment/program

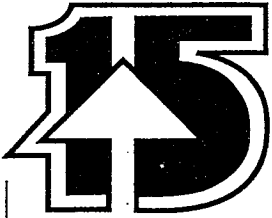
\$2,500.00, Boss Control Systems Inc., to help purchase new girls soccer uniforms for the 2011-12 season

\$7,500.00 (in kind), Diamond Metal Products, donated a Hitachi Seiki 3NE-300 CNC Lathe. The lathe is to be used to enhance the machining program

MOTION:

SECOND:

01/24/11



GIFT CONTRIBUTION FORM

Date 1-12-11

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The SFE APT
would like to contribute \$ 350.61 to Independent School District 15. We request that the
contribution be used for the following purposes: round circle rug for music room

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, Virginia G. Hulsath-Miller

Check number: 5486

Name: SFE APT

Street address: 22919 St Francis Blvd

City/State/Zip: St Francis, MN 55070

Officer of contributing organization: Ginny Hulsath-Miller, Treasurer

Office Use Only

Requester: _____

Revenue code: 01-402-203-000-096-000

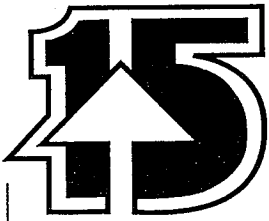
Expenditure code: 01-402-203-000-401-000

Thank you letter sent by building. Date: Personal Thank you

Building principal signature: Kathleen Korman

School Board approval date: 1-24-11

White - Board Minutes Canary - Business Office Pink - Contributor Gold - Originating Building



GIFT CONTRIBUTION FORM

Date 1/6/11

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The Nicole Jacob / Residential Mortgage Group¹⁰⁰⁰⁰
would like to contribute \$ 200⁰⁰ to Independent School District 15. We request that the contribution be used for the following purposes:

Discretion of Early Childhood

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, _____

Check number: 1243390 RMG
Name: Nicole Jacob 11100 Wayzata Blvd #4570
Street address: 1339 Federal Ave #6 Minnetonka, MN 55305
City/State/Zip: Los Angeles, CA 90025
Officer of contributing organization: _____

Office Use Only

Requester: _____

Revenue code: 04-100-580-325-096-000

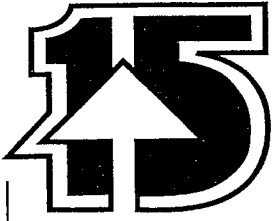
Expenditure code: 04-100-580-325-430-000

Thank you letter sent by building. Date: 01-04-11

Building principal signature: Nancy Wallace

School Board approval date: 1-24-11

GIFT CONTRIBUTION FORM



(IN KIND)

Date 1/6/2011

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The Kurt Manufacturing Company
would like to contribute \$ 974.⁰⁰ to Independent School District 15. We request that the
contribution be used for the following purposes: Kurt donated two vises for
our machining equipment/program.

(Stavis will send letters & receipt)

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, _____

Check number: _____

Name: _____

Street address: _____

City/State/Zip: _____

Officer of contributing organization: _____

Office Use Only

Requester: _____

Revenue code: _____

Expenditure code: _____

Thank you letter sent by building. Date: 1-11-11

Building principal signature: Paul Neubauer

School Board approval date: 01-27-11



GIFT CONTRIBUTION FORM

Date Dec 30, 2010

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The Boss Control Systems Inc.
would like to contribute \$ 2500.⁰⁰ to Independent School District 15. We request that the
contribution be used for the following purposes: to help purchase new
girls soccer uniforms for the 2011-2012 season.

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, Mark Antczak

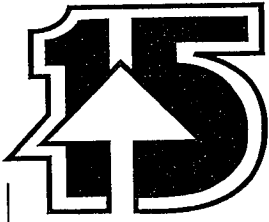
Check number: 12154
Name: Boss Control Systems - Mark Antczak
Street address: 8565 Cottonwood St NW
City/State/Zip: Coon Rapids MN 55433
Officer of contributing organization: _____

Office Use Only

Requester: Glenn Klaphake
Revenue code: 01-200-296-000-096-000
Expenditure code: 01-200-296-000-430-299
Thank you letter sent by building. Date: 1-11-11
Building principal signature: Paul Neubauer

School Board approval date: 01-24-11

GIFT CONTRIBUTION FORM



(IN KIND)

Date 12/1/2010

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The Diamond Metal Products
would like to contribute \$ 7,500.⁰⁰ to Independent School District 15. We request that the

contribution be used for the following purposes: They donated a Hitachi Seiki
3ME-300 CNC Lathe. This lathe is to be used
to enhance the machining program.

(Stavis will send letters & receipt)

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, _____

Check number: _____

Name: _____

Street address: _____

City/State/Zip: _____

Officer of contributing organization: _____

Office Use Only

Requester: _____

Revenue code: _____

Expenditure code: _____

Thank you letter sent by building. Date: 1-16-11

Building principal signature: Paul Neubauer

School Board approval date: 01-24-11

White - Board Minutes Canary - Business Office Pink - Contributor Gold - Originating Building

VI. A. APPROVAL OF REVISED SCHOOL BOARD POLICY 313 – GRADUATION
REQUIREMENTS

BE IT RESOLVED that the School Board of Independent School District No. 15 adopt Policy 313 – Graduation Requirements as revised and updated.

BACKGROUND: The Minnesota Department of Education has added a requirement that all students in the graduating class of 2015 and beyond must earn a credit in either chemistry or physics. Also, in order to effectively deliver the new Earth and Space Science Standards to all students, a required Earth and Space Science course is being added. In all, this will one credit to the number of science credits required at St. Francis High School, and it also will reduce the number of required overall elective credits by one. See attached breakdown of the changes.

FIRST READING:

01/24/11

Class of 2011-2014

Current Science Requirements & Electives
(6 credits)

Requirements:

- **Physical Science 3910 & 3912 (2 trimesters)**
- **Biology 3000 & 3002 (2 trimesters)**
- **Choose 2 trimesters of electives out of:**
 - ChemCom 3305 & 3306 (2 trimesters)
 - Chemistry 3300 & 3302 (2 trimesters)
 - Physics 3314 & 3316 (2 trimesters)
 - Environmental Science 3395 (1 trimester)
 - Natural History of MN 3404 (1 trimester)
 - Astronomy 3340 (1 trimester)
 - Anatomy & Physiology 3330 (1 trimester)

Class of 2015 and beyond

Proposed Science Requirements & Electives
(7 credits)

Requirements:

- **Physical Science 3910 & 3912 (2 trimesters)**
- **Biology 3000 & 3002 (2 trimesters)**
- **Choose from: Chemistry, ChemCom or Physics (2 trimesters)**
We plan on developing an additional less-quantitative physics option for students to choose from as well.
- **Earth and Space Science (1 trimester)**

Other Science electives still offered depending on staffing availability:

- Environmental Science 3395 (1 trimester)
- Natural History of MN 3404 (1 trimester)
- Anatomy & Physiology 3330 (1 trimester)

- * According to a new state law – all students must have chemistry or physics to graduate by 2015.
- * Adding the Earth & Space Science class ensures we are delivering all MN Science Standards to all students.

VI. B. TEACHER SENIORITY LIST

The Teacher Seniority List was posted in each educational facility within the District on January 24, 2011. Staff has had an opportunity to review the list and were requested to contact the Human Resources Office regarding questions which may exist or call attention to any error which may have appeared. Errors were corrected and the final list will be posted after School Board review and adoption.

The Teacher Seniority List provides essential employment information which must be used in the event that there will be teachers placed on unrequested leave whether for the current year or in subsequent years.

A copy of the tentative Teacher Seniority list is provided as a separate document.

Therefore, the Director of Human Resources and Services recommends the following:

BE IT RESOLVED by the School Board of Independent School District No. 15 that the Teacher Seniority List, as posted, be adopted.

FIRST READING:

01/24/11

VII. A. APPROVAL OF DISTRICT CONTRACT APPROVAL GUIDELINES

BE IT RESOLVED that the School Board designates the Superintendent, or designee, authority to sign contracts under \$ _____ that are within the budget of the school or program and that are not a contract or agreement with another government entity or a lease of real property.

MOTION:

SECOND:

01/24/11