

SCHOOL BOARD MEETING

INDEPENDENT SCHOOL
DISTRICT No. 15

REGULAR MEETING

December 12, 2011

SCHOOL BOARD
 INDEPENDENT SCHOOL DISTRICT No. 15
 St. Francis, Minnesota
 December 12, 2011
 Dialogue with School Board – 6:30 p.m.
 Regular Meeting – 7:00 p.m.
 Central Services Center – Community Room
 4115 Ambassador Blvd.
 A G E N D A

I. Call to Order – Pledge of Allegiance

II. **Board Calendar Dates**

January 9, 2012	January 23, 2012
Dialogue with School Board – 6:30 p.m.	Dialogue with School Board – 6:30 p.m.
Organizational Meeting – 7:00 p.m.	Regular Meeting – 7:00 p.m.
Central Services Center – Community Room	Central Services Center – Community Room
February 13, 2012	February 27, 2012
Dialogue with School Board – 6:30 p.m.	Dialogue with School Board – 6:30 p.m.
Regular Meeting – 7:00 p.m.	Regular Meeting – 7:00 p.m.
Central Services Center – Community Room	Central Services Center – Community Room

Site Report – East Bethel Community School

MMKR Audit Partner Report on Audited Financial Statements

Truth in Taxation

Consideration of Visitors (To address the School Board complete the card at the table and submit to the Chair)

III. Approval of Agenda

IV. Consent Agenda

	A.	Approval of Minutes of November 28.....	5
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	C.	Approval of Disbursements (emailed to Board 12/9)	
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V. Reports

- A. Student Report
- B. Superintendent Communications and Report
- C. Dialogue Session
- D. School Board Member Reports
- E. Administrative Report

VI. Other Matters

	A.	Approval of Final Payable 2012 Levy.....	26
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VII. Other Business

- A.

VIII. Adjournment

SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota
November 28, 2011
Regular Meeting – 7:00 p.m.
Central Services Center – Community Room
4115 Ambassador Blvd.
A G E N D A

The regular meeting was called to order by Chair Kelly at 7:00 p.m. with the following members present: Directors Anderson, H. Grams, S. Grams, Van Denburgh, Vogel, and Superintendent Saxton. Absent: Director Haag.

Others present were Director of Business Services Mae Hawkins, Director of Human Resources David Lindberg, Director of Special Services Jacque Stein, Director of Community Services Tom Larson, and community members.

Board Calendar Dates: Regular meetings held at 7:00 p.m. at the Central Services Center, December 12, January 9, January 23, and February 13. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

Consideration of Visitors

None

Chair Kelly appointed Director David Anderson as School Board Clerk Pro Tem.

Agenda

Motion was made by Ms. Grams and seconded by Mr. Anderson.

Motion carried.

Consent Agenda

Motion was made to approve the revised Consent Agenda by Ms. Grams and seconded by Mr. Vogel.

A. THAT the minutes of November 14, 2011 be approved as presented.

B. THAT Personnel Items be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

EMPLOYMENT:

NON-CLASSIFIED

DZIUK, ALEX, Assistant Gymnastics Coach, SFHS, Step 1, Varied hours effective 11.14.11.

EGAN, JOHN, Snow Plowing Position, Transportation, hourly rate effective 11.20.11.

GOETZ, JASON, Bus Washing Specialist, Transportation, Step 1, 3.5 hrs./day, 115 days effective 11.7.11.

LEFEVER, MIKE, Assistant Gymnastics Coach, SFHS, Step 3, Varied hours effective 11.14.11.

PAUL, PARIS, Snow Plowing Position, Transportation, hourly rate effective 11.20.11

WILLIAMS, KEVIN, Snow Plowing Position, Transportation, hourly rate effective 11.20.11.

MONSERUD-DUCHENE, MELISSA, Cafeteria Monitor, CCCS, Step 2.0 hrs./day, 171.0 days effective 11.14.11.

LEAVES OF ABSENCE:

NON-CLASSIFIED

JOHNSON, CHRISTINE, Assistant Cook, SFHS, Medical LOA effective 12.1.11.

RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:

CLASSIFIED

NELSON, STACEY, Assistant Track Coach, Resignation effective 6.17.11

C. THAT Disbursements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

Fund

No.	Description	Amount
01	General	\$ 2,052,807.51
02	Food Service	\$ 27,344.64
04	Community Services	\$ 46,235.97
06	Construction	\$ -
07	Debt Redemption	\$ -
09	Trust and Agency	\$ 7,498.04
47	OPEB Debt Service	\$ -
	TOTAL DISTRICT	\$ 2,133,886.16

All checks processed between 11/15/11 and 11/23/11,
Payroll liabilities for 11/20/11, P-Card transactions for October,
and all accounts payable items processed between 11/15/11 and 11/23/11

- D. THAT Cash and Investments be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the cash and investment reports for July, August & September 2011 be approved as presented.
- E. THAT Gift Acknowledgements be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s):
\$107.42, SFE APT, Jewel cases and CDs for 5th grade digital portfolios
\$5,000.00, St. Francis Basketball Association, to purchase boys varsity jerseys
\$2,000.00, St. Francis Blue Line Club, for JV hockey coach
\$500.00, East Bethel Bandits, to SFHS for baseball supplies at the activity director's discretion
\$5,783.00 (in kind), St. Francis Basketball Association, shooting machine that all basketball players may use, available to all youth and high school players and coaches
\$282.66, Wells Fargo Community Support Campaign, to SFHS at principal's discretion
\$19.39, Wells Fargo Community Support Campaign, to SFHS at principal's discretion
\$100.00, Refer a Friend, Build Your Community RMG, to SFE as needed

Motion carried.

Reports

Student Report

Nate Lipinski and Mercedes Johnson provided the student report. Finals took place today, pros and cons, time factor, lengthy, different strategies for teachers, teaching to the test, and preparing students for the future, scoring was done electronically and completed by 4 p.m. Winter Sports have begun. A tentative date is set for Snow Week.

Superintendent Report and Communications

- Mr. Saxton and Mr. Anderson met with Meet and Confer regarding the calendar.
- Attended Schools for Equity in Education regional meeting, extensive information on funding and inequities, there needs to be an adjustment done with revenue.
- At the Assessment, Curriculum and Teaching (ACT) meeting, MCA results were analyzed with review in how they affect instruction.
- Truth in Taxation will be held at the December 12 School Board meeting. Ms. Hawkins will have a list available of legislator contact information for our area. Frequently asked questions are on the website.
- Awards night at Crossroads invitation was sent via email to the School Board.
- Continue to address the pedestrian crossing at Highway 47 and Pederson Drive.

Dialogue Session

No one attended.

School Board Member Reports

Mr. Anderson attended Meet and Confer regarding the calendar, and the ACT meeting with review of MCA test results.

Ms. Van Denburgh assisted at the American Indian Education meeting November 20.

Mr. Grams participated in teacher academy interview process. Read email that was submitted to Mark Lindberg regarding the accident reports previously sent and possible solutions. Mr. Grams requested that someone pass along to Mr. Sargent that Board members be notified about American Indian events taking place.

Administrative Report

St. Francis Elementary School (SFES) - Community Relations Report

Ms. Beth Anderson Community Relations Coordinator at SFES shared learning opportunities available. American Indian resources were incorporated in the classroom with interactive projects. A partnership of cross-grade level collaboration for reading is taking place. Title I program has piloted RAZ Readers with great success. At conferences parents were shown by the students how the program worked. Another Title I program is Family Math and Reading held once per month. The One Book, One School pilot tied in all subject areas and was well received. Flash Math is being implemented at the three elementary schools. A big part of the success at SFES is due to the collaboration among administration and all staff.

A five minute recess was taken before moving into Closed Session at 7:33 p.m.

Other Matters

Closed Session – Negotiation Parameters

BE IT RESOLVED by the School Board of Independent School District No. 15 that a closed session be conducted for the purpose of discussing labor negotiation strategies under subd. 1 (b) of the Open Meetings Law, Minnesota Statutes Chapter 13D.03

Closed Session: Motion was made by Mr. Grams, second by Ms. Grams. Vote: 6-0

Time: 7:40 p.m.

Resume Open Meeting: Motion by Mr. Anderson: I move that the open meeting be resumed, second by Mr. Vogel. Vote: 6-0

Time: 9:48 p.m.

The meeting was adjourned at 9:48 p.m.

Joseph D. Haag, School Board Clerk

REVISED

IV. B. ROUTINE PERSONNEL ITEMS

BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

EMPLOYMENT:

CLASSIFIED

STORKAMP, LORA, Social Worker, CCCS, MA 1, 8.0 hrs./day, prorated, effective 12.12.11.

NON-CLASSIFIED

BORST, JILL, Nutrition Manager, EBCS, Step 1, 8.0 hrs./day, prorated, effective 12.12.11.

FERGUSON, CY, Educational Assistant, SFE, 6.5 hrs./day, 170 days prorated effective 12.9.11.

GUINN, DEON, Snow Plowing Position, Transportation, hourly rate effective 11.20.11

LEAVES OF ABSENCE:

CLASSIFIED

HELLE, JAYMIE, Counselor, SFHS, Parental LOA effective 5.26.11.

NORTON, TRACEY, Teacher, SFHS, Parental LOA effective 4.7.11.

SMITH, JENNIFER, Early Childhood Teacher, LLC, Parental LOA effective 2.21.12.

BAILEY, DANIELLE, Early Childhood Teacher, LLC, Parental LOA effective 4.18.12.

NON-CLASSIFIED

RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:

CLASSIFIED

FIEDELMAN, IRA, Social Worker, CCCS, Retirement effective 11.30.11.

NON-CLASSIFIED

GUSE-BROWN, ELISA, Educational Assistant, SFMS, Resignation effective 12.22.11

MOTION:

SECOND:

12/12/11

SCHOOL BOARD MEETING DATE: 12/12/2011

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

Fund No.	Description	Amount
01	General	\$ 1,016,760.85
02	Food Service	\$ 161,187.86
04	Community Services	\$ 43,487.19
06	Construction	\$ -
07	Debt Redemption	\$ -
09	Trust and Agency	\$ 1,100.00
47	OPEB Debt Service	\$ -
	TOTAL DISTRICT	\$ 1,222,535.90

All checks processed between 11/29/11 and 12/09/11, P-Card purchases for 11/11, Payroll liabilities for 12/05/11, and all Accounts payable items processed between 11/29/11 and 12/12/11.

MOTION:

SECOND:

December 12, 2011

Check Register	684,968.54
P-Card	56,091.50
VISA	16,203.86
Vendor Disbursement list	465,272.00
Total Disbursements	<u>1,222,535.90</u>

IV. D. APPROVAL OF CASH & INVESTMENT BALANCES REPORTS

BE IT RESOLVED by the School Board of Independent School District No. 15 that the cash and investment reports for October 2011 be approved as presented.

St. Francis School District No. 15

Monthly Cash & Investment Balances

2011-12

FUND	General Fund	Nutrition Services	Community Education	Building Construction	Debt Service	Trust Fund	OPEB Debt Service	TOTAL
DATE								
7/1/2011	12,679,469	507,255	216,153	593,844	3,376,762	138,078	125,867	17,637,427
7/31/2011	11,597,962	384,517	134,188	185,715	3,051,727	117,230	150,686	15,622,026
8/31/2011	15,045,493	299,649	72,740	185,733	3,145,268	144,187	157,332	19,050,402
9/30/2011	9,294,914	360,059	304,139	185,739	3,026,412	81,717	157,330	13,410,310
10/31/2011	9,815,192	344,353	266,487	185,745	3,043,618	85,114	157,330	13,897,838

MOTION:

SECOND:

12/12/11

IV. E. APPROVAL OF EXTENDED TRIP – KNOWLEDGE BOWL

BE IT RESOLVED by the School Board of Independent School District No. 15 that the Knowledge Bowl extended trip to in Hibbing, MN for the Knowledge Bowl Invitational Meet on January 13-14, 2012 be approved as requested.

MOTION:

SECOND:

12/12/11

IV. F. APPROVAL AND ACCEPTANCE OF 2010-11 FINANCIAL STATEMENTS

BE IT RESOLVED by the School Board of Independent School District No. 15 that the Independent School District No. 15 Audited Financial Report and the Extracurricular Student Activity Accounts Audited Financial Report for the fiscal year 2010-11 be approved.

Background: The financial statements need to be approved in December as they must be sent to state and federal offices by December 31, 2011. The independent auditing firm of Malloy, Montague, Karnowski, Radosevich, & Co., P.A. will do their audit presentation to the School Board on December 12, 2011.

An electronic version of the financial statements will be sent to the School Board members. After the audit is approved by the School Board it will be posted on the Business Services web page under "Reports".

MOTION:

SECOND:

12/12/11

IV. G. APPROVAL OF 2011-12 SCHOOL YEAR BUDGET AMENDMENTS

BE IT RESOLVED by the School Board of Independent School District No. 15 that the 2011-12 Budgets be amended as follows:

For Fiscal Year July 1, 2011 to June 30, 2012

Fund 01, General Fund	Revenues	\$ 47,865,977
	Expenditures	\$ 48,192,270
Fund 02, Nutrition Services	Revenues	\$ 2,550,951
	Expenditures	\$ 2,575,766
Fund 04, Community Education	Revenues	\$ 1,943,130
	Expenditures	\$ 1,916,309
Fund 06, Capital Projects	Revenues	\$ 0
	Expenditures	\$ 164,211
Fund 09, Trust Fund	Revenues	\$ 448,607
	Expenditures	\$ 448,338
Fund 45, OPEB Trust Fund	Revenues	\$ 95,000
	Expenditures	\$ 492,802

Background information: Please see the attached information regarding budget adjustments by fund and by type of adjustment.

Fund 07 Debt Service and Fund 47-OPEB Debt Service Fund have no budget adjustments to be approved at this time. These budgets remain the amounts below:

Fund 07, Debt Services	Revenues	\$ 5,623,562
	Expenditures	\$ 5,779,731
Fund 47, OPEB Debt Service	Revenues	\$ 311,173
	Expenditures	\$ 296,855

MOTION:

SECOND:

12/12/11

2011-12 Budget Amendment Report

12/6/2011 12:46

General Fund

	<u>Original</u>	<u>Gifts</u>	<u>Adjustments</u>	<u>Amended</u>
Revenue	47,115,700	90,373 E	659,904 A	47,865,977
Expenditure	47,209,080	90,373 E	892,817 B	48,192,270
Net Budget	(93,380)	-	(232,913)	(326,293)
Assigned for Underspending	232,913			232,913
June 2011 Fund Balance	713,814 C			713,814
Projected June 2012 Fund Balance	<u>853,347</u>			<u>620,434</u>

Nutrition Services Fund

	<u>Original</u>	<u>Gifts</u>	<u>Adjustments</u>	<u>Amended</u>
Revenue	2,575,400	-	(24,449) D	2,550,951
Expenditure	2,565,815	-	9,951 D	2,575,766
Net Budget	9,585	-	(34,400)	(24,815)
June 2011 Restricted Fund Balance	221,896			221,896
Projected June 2012 Fund Balance	<u>231,481</u>			<u>197,081</u>

Community Education Fund

	<u>Original</u>	<u>Gifts</u>	<u>Adjustments</u>	<u>Amended</u>
Revenue	1,932,391	650 E	10,089 D	1,943,130
Expenditure	1,915,570	650 E	89 D	1,916,309
Net Budget	16,821	-	10,000	26,821
June 2011 Restricted Fund Balances	135,723			135,723
Projected June 2012 Fund Balance	<u>152,544</u>			<u>162,544</u>

Capital Projects Fund - Building Construction

	<u>Original</u>	<u>Gifts</u>	<u>Adjustments</u>	<u>Amended</u>
Revenue	-		D	-
Expenditure	110,653		53,558 D	164,211
Net Budget	(110,653)			(164,211)
June 2011 Restricted Fund Balance	164,211			164,211
Projected June 2012 Fund Balance	<u>53,558</u>			<u>-</u>

Debt Service Fund

	<u>Original</u>	<u>Gifts</u>	<u>Adjustments</u>	<u>Amended</u>
Revenue	5,623,562			5,623,562
Expenditure	5,779,731			5,779,731
Net Budget	(156,169)			(156,169)
June 2011 Restricted Fund Balance	1,170,061			1,170,061
Projected June 2012 Fund Balance	<u>1,013,892</u>			<u>1,013,892</u>

Trust Fund

	<u>Original</u>	<u>Gifts</u>	<u>Adjustments</u>	<u>Amended</u>
Revenue	448,600		7 D	448,607
Expenditure	447,971		367 D	448,338
Net Budget	629	-		269
June 2011 Restricted Fund Balance	134,528			134,528
Projected June 2012 Fund Balance	<u>135,157</u>			<u>134,797</u>

2011-12 Budget Amendment Report

- A - Adjustments includes change in revenues related to state/federal revenue changes and misc revenues. The state legislative changes made in July are included in these adjustments.
- B - Adjustments includes an increase in expenditures related to federal programs. All federal program adjustments have corresponding revenue adjustments. Also included are staffing changes made since July misc. revenue adjustments (\$86,654), Q Comp Site Grants (\$89,134), and capital outlay items (\$41,452).
- C - Amount reflects the unrestricted portion of the General Fund Balance and the capital outlay and basic skills restricted fund balances.
- D - Budget revised to reflect current information
- E - Amount reflects gifts approved by the School Board through December 12, 2011.
Original budgets do not include gifts - gifts are added to budget as they are received and approved.

OPEB Trust Fund

	Original	Gifts	Adjustments	Amended
Revenue	45,000		50,000	95,000
Expenditure	400,000		92,802 D	492,802
Net Budget	(355,000)			(397,802)
June 2011 Restricted Fund Balance	4,400,463			4,400,463
Projected June 2012 Fund Balance	4,045,463			4,002,661

OPEB Debt Service Fund

	Original	Gifts	Adjustments	Amended
Revenue	311,173		-	311,173
Expenditure	296,855		-	296,855
Net Budget	14,318			14,318
June 2011 Restricted Fund Balance	17,382			17,382
Projected June 2012 Fund Balance	31,700			31,700

Revised

IV. H. APPROVAL OF EMPLOYMENT AGREEMENT – TEACHERS

BE IT RESOLVED by the School Board of Independent School District No. 15 that the terms and conditions of employment with the Teachers represented by Education Minnesota St. Francis be approved as presented for the 2011-2012 and 2012-2013 school years.

Background:

A two-year agreement regarding terms and conditions of employment for teachers has been prepared and is submitted for approval. The resolution establishes a new two-year agreement from July 1, 2011 through June 30, 2013, retroactive to July 1, 2011.

A strikeover packet, executive summary of changes, and new contract were sent to the School Board members via email for review and background purposes on 12/06/2011.

Members of the bargaining unit approved the contract on 12/12/2011 with 71% voting for ratification.

MOTION:

SECOND:

12/12/11

Revised

IV. I. APPROVAL OF CONTRACT – MECHANICS

BE IT RESOLVED by the School Board of Independent School District No. 15 that the terms and conditions of employment with the Mechanics represented by IUOE Local #49 be approved as presented for the 2011-2013 school years.

BACKGROUND:

A two year agreement regarding terms and conditions of employment with the International Union of Operating Engineers, Local #49 representing the Mechanics has been prepared and is submitted for approval. The resolution establishes a new two year agreement from July 1, 2011 through June 30, 2013, with provisions retroactive to July 1, 2011. A summary document was emailed to board members prior to this meeting with itemized changes. This was sent for informational purposes.

Key components of the agreement include:

- ✓ No step movement allowed for the two years of this employment agreement.
- ✓ No increase to the salary schedule for the two years of this employment agreement.
- ✓ No increase to insurance benefits.
- ✓ Shift differential for the two employees working second shift. Annual payment of \$200
- ✓ Health Insurance: 2011-12 is 1.8% and 2012-13 would be a zero percent increase.
- ✓ Maximum vacation accumulation, 10 days. If the Mechanic has seven years of service and a vacation balance of over 120 hours, may request a direct payment for up to 40 hours of their vacation.
- ✓ Retroactivity of this contract back to July 1, 2011.
- ✓ Maximum Career Development Payment (earned advance through Automotive Service Excellence [ASE] testing) from \$2.60 per hour to \$3.00 per hour. This gives the mechanic advancement credit for two additional ASE certifications.
- ✓ Reimbursement of testing fees for successfully completed ASE tests.

Members of the bargaining unit approved the agreement voting for ratification.

Members of the bargaining unit ratified this agreement unanimously.

MOTION:

SECOND:

12/12/11

Revised

IV. J. APPROVAL OF EMPLOYMENT AGREEMENT – CUSTODIANS,
MAINTENANCE AND LAUNDRY WORKERS

BE IT RESOLVED by the School Board of Independent School District 15 that the terms and conditions of employment with Service Employees International Union Local 284 be approved as presented for the 2011-2012 and the 2012-2013 school years.

Background:

A two year agreement regarding terms and conditions of employment for custodians, maintenance, and laundry workers has been prepared and is submitted for approval. The resolution establishes a new two year agreement from July 1, 2011 through June 30, 2013. School Board members were sent a strike-over version of the old contract, executive summary of changes, and the new contract via email on 12/07/2011

Members of the bargaining ratified this agreement with 18 yes votes and two (2) no votes.

Members of the bargaining unit approved the contract on December ____, 2011.

*this resolution will be taken out of the School Board agenda if the bargaining unit has not ratified the agreement by 12/12/11.

MOTION:

SECOND:

12/12/11

IV. K. APPROVAL OF CONTRACT – NEOPATH HEALTH

BE IT RESOLVED that the School Board of Independent School District No.15 enter into a contract for one (1) day of physician service with NeoPath Health December 12, 2011. The Superintendent shall have the authority to authorize an additional one (1) day, for a total of two (2) physician service days. The Superintendent shall sign a revised contract indicating two (2) physician days at a time deemed necessary.

Background:

NeoPath Health will contract with a licensed Physician to provide health services in the district. A location will be selected to host the physician and related staff and supplied for the purpose of rendering health services to the benefit eligible staff and retirees that are participating in the ISD 15 group insurance. The School Board was afforded an opportunity to review a draft of the contract via email.

This contract is presented for approval in accordance with the 2011 – 2013 negotiation parameters.

MOTION:

SECOND:

12/12/11

IV. L. APPROVAL OF CONTRACT – HEALTH INSURANCE *Revised*

BE IT RESOLVED that the School Board of Independent School District No.15 engage Health Partner as the ISD 15 self-insurance third party administrator and stop-loss insurance provider, effective January 1, 2012. The School Board authorizes Superintendent Saxton signature authority over the fully articulated Health Partners agreement.

Background:

The District Insurance Committee has met twice on this topic. Once to provide feedback on seeking a new insurance broker and once to review what the broker has accomplished on behalf of ISD 15. Health Partners has reviewed our long-term healthcare strategy and desires to partner with ISD 15 as our third party claims administrator and stop-loss coverage insurance.

The articulated Health Partners agreement will include the following elements:

HP will create two separate legal documents for execution by the School District. The first is a multi-year Administrative Services Agreement (ASA) which will obligate St. Francis Schools for the time period outlined above with an exclusive arrangement with HP as the TPA, and with our affiliated HP Insurance Company providing stop loss coverage for the duration. Also, the TPA arrangement is for all health plan services, including pharmacy (no carve outs).

The second is a document to acknowledge that the Fully Insured Multi-Year agreement is being terminated by mutual consent on the condition that the multiyear ASA is executed and fulfilled.

MOTION:

SECOND:

12/12/11

IV. M. APPROVAL OF INITIATIVE – SCHEDULE OF BENEFITS

*BE IT RESOLVED that the School Board of Independent School District No.15 authorize the creation of a Schedule of Benefits to enumerate the salary and fringe benefits of employees not included in a bargaining unit. The HR Director, in consultation with the Superintendent and Cabinet shall design a system and process for grouping positions together in an effort to simplify benefits administration. The Schedule of benefits shall be effective 01/01/2012. The School Board shall review the effectiveness and design of the system in June of 2012.

Background:

School Board members have received background on this initiative from negotiation parameter meetings and via informational email.

MOTION:

SECOND:

12/12/11

IV. N. GIFT ACKNOWLEDGMENT(S)

BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s):

\$175.00, Ken Sailor, at the discretion of Early Childhood

\$150.00, Wells Fargo Foundation Educational Matching Gift, at the discretion of Early Childhood

\$97.20, SFE APT, nurse for three activity nights for 2011-12 school year

\$146.00, SFE APT, to purchase recorders for 20 students who are not able to afford one

MOTION:

SECOND:

12/12/11



GIFT CONTRIBUTION FORM

Date 11/9/11

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The Ken Sailor

would like to contribute \$ 17500 to Independent School District 15. We request that the contribution be used for the following purposes: discretion of Early Childhood

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, _____

Check number: 892251

Name: Ken Sailor

Street address: 20450 Potassikum Blvd NW

City/State/Zip: Anoka MN 55303

Officer of contributing organization: _____

Office Use Only

Requester: _____

Revenue code: 04-100-580-325-096-000

Expenditure code: 04-100-580-325-430-000

Thank you letter sent by building, Date: 11/21/11

Building principal signature: Nancy Hallan

School Board approval date: 12-12-11



GIFT CONTRIBUTION FORM

Date 11/9/11

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The Wells Fargo Foundation Educational Matching Gift
would like to contribute \$ 15000 to Independent School District 15. We request that the contribution be used for the following purposes:

discretion of Early Childhood

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, _____

Check number: 9817 26

Name: Wells Fargo Foundation / Ben Sailor

Street address: Po Box 2157

City/State/Zip: Princeton, NJ 08543

Officer of contributing organization: _____

Office Use Only

Requester: _____

Revenue code: 04-100-580-325-096-000

Expenditure code: 04-100-580-325-430-000

Thank you letter sent by building. Date: 11/21/11

Building principal signature: Mindy Wallace

School Board approval date: 12-12-11



GIFT CONTRIBUTION FORM

Date Dec. 1, 2011

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The SFE APT

would like to contribute \$ 97.20 to Independent School District 15. We request that the contribution be used for the following purposes:

Nurse for 3 Activity Nights for 2011-12 School Year.

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, Anne McColley

Check number: 2075

Name: SFE APT

Street address: 22919 St. Francis Blvd. NW

City/State/Zip: St. Francis, MN 55070

Officer of contributing organization: Anne McColley

Office Use Only

Requester: _____

Revenue code: 01-402-203-000-096-000

Expenditure code: 01-402-720-000-172-000

Thank you letter sent by building. Date: Personal Thank you

Building principal signature: Kathleen Kohmen

School Board approval date: 12-12-11



GIFT CONTRIBUTION FORM

Date Dec. 1, 2011

To: Independent School District 15 School Board
4115 Ambassador Boulevard
St. Francis, MN 55070

The SFE APT

would like to contribute \$ 146.00 to Independent School District 15. We request that the contribution be used for the following purposes:

This money will buy recorders for 20 students who aren't able to afford one.

It is our desire that any excess monies be expended at the Board's discretion, for items similar in nature and purpose.

Sincerely, Anne McColley

Check number: 2076

Name: SFE APT

Street address: 22919 St. Francis Blvd NW

City/State/Zip: St. Francis, MN 55070

Officer of contributing organization: Anne McColley

Office Use Only

Requester: _____

Revenue code: 01-402-203-000-096-000

Expenditure code: 01-402-258-000-430-000

Thank you letter sent by building. Date: Personal Thank you

Building principal signature: Kathleen Johnson

School Board approval date: 12-12-11

VI. A. APPROVAL OF PAYABLE 2012 FINAL LEVY CERTIFICATION

BE IT RESOLVED by the School Board of Independent School District No. 15 that the final 2011 payable 2012 property tax levy be certified as follows:

<u>Category</u>	<u>Amount</u>
General RMV Voter Approved	\$ 1,821,523.96
General RMV Other	578,387.61
General NTC Other	2,111,555.82
TOTAL GENERAL FUND	<u>\$4,511,467.39</u>
COMMUNITY SERVICE	<u>\$349,966.46</u>
Debt Service – Voter Approved	\$4,904,121.05
Debt Service – Other	935,691.76
Debt Service – OPEB	314,376.00
TOTAL ALL DEBT SERVICE FUNDS	<u>\$6,154,188.81</u>
TOTAL ALL FUNDS	\$11,015,622.66
<hr/>	
TOTAL NET CERTIFIED LEVY	\$11,015,622.66

Background: The 2011 payable 2012 Levy provides funding for the 2012-13 School Year. The School Board needs to approve the levy by December 20, 2011, to receive revenue for the 2012-13 School Year. For many levy categories that have a state aid portion, a reduction in the levy amount also reduces the district's state aids. The Truth in Taxation Hearing was held on December 12, 2011 prior to the adoption of this resolution.

The School Board approved the Proposed 2011 payable 2012 levy at the maximum at the September 26, 2011 School Board Meeting.

Please see the attached levy analysis for information by revenue type.

MOTION:

SECOND:

12/12/11

2011 Payable 2012 Tax Levy Analysis

Revenue Type	A		B		C		D		E		F		G		H		I	
	10 pay 11 State	10 pay 11 Levy	10 pay 11 Total	11 pay 11 State	11 pay 11 Levy	11 pay 11 Total	11 pay 12 State	11 pay 12 Levy	11 pay 12 Total	Diff State	Diff Levy	Diff Total	Diff State	Diff Levy	Diff Total	Diff State	Diff Levy	Diff Total
1 Operating Referendum	235,240	2,072,491	2,307,731	537,810	1,821,524	2,359,334	537,810	1,821,524	2,359,334	302,571	-250,967	51,604	302,571	-250,967	51,604	302,571	-250,967	51,604
2 Equity	89,990	792,630	882,620	177,415	535,971	713,386	177,415	535,971	713,386	87,425	-256,659	-169,234	87,425	-256,659	-169,234	87,425	-256,659	-169,234
3 Transition	6,100	124,288	130,388	13,559	42,417	55,976	13,559	42,417	55,976	7,459	-81,871	-74,412	7,459	-81,871	-74,412	7,459	-81,871	-74,412
4 Alternative Teacher Comp	918,997	472,770	1,391,767	952,731	397,230	1,349,961	952,731	397,230	1,349,961	33,733	-75,540	-41,807	33,733	-75,540	-41,807	33,733	-75,540	-41,807
5 Operating Capital	551,559	624,792	1,176,351	622,740	554,484	1,177,224	622,740	554,484	1,177,224	71,181	-70,308	872	71,181	-70,308	872	71,181	-70,308	872
6 Reemployment		113,910	113,910		323,183	323,183		323,183	323,183	0	209,273	209,273	0	209,273	209,273	0	209,273	209,273
7 Safe Schools		159,341	159,341		161,517	161,517		161,517	161,517	0	2,176	2,176	0	2,176	2,176	0	2,176	2,176
8 Judgement		33,000	33,000		0	0		0	0	0	-33,000	-33,000	0	-33,000	-33,000	0	-33,000	-33,000
9 Career and Technical Ed		106,376	106,376		125,814	125,814		125,814	125,814	0	19,438	19,438	0	19,438	19,438	0	19,438	19,438
10 Health and Safety		151,081	151,081		144,831	144,831		144,831	144,831	0	-6,250	-6,250	0	-6,250	-6,250	0	-6,250	-6,250
11 Deferred Maint	12,064	296,328	308,392	47,294	258,154	305,448	47,294	258,154	305,448	35,230	-38,173	-2,944	35,230	-38,173	-2,944	35,230	-38,173	-2,944
12 Lease Levy		242,291	242,291		144,542	144,542		144,542	144,542	0	-97,748	-97,748	0	-97,748	-97,748	0	-97,748	-97,748
13 Abatements		1,004	1,004		1,800	1,800		1,800	1,800	0	797	797	0	797	797	0	797	797
General Fund	1,813,950	5,190,302	7,004,252	2,351,549	4,511,467	6,863,016	2,351,549	4,511,467	6,863,016	537,598	-678,835	-141,236	537,598	-678,835	-141,236	537,598	-678,835	-141,236
Community Education	178,194	401,121	579,315	177,468	349,966	527,434	177,468	349,966	527,434	-726	-51,154	-51,881	-726	-51,154	-51,881	-726	-51,154	-51,881
Comm Ed Fund	178,194	401,121	579,315	177,468	349,966	527,434	177,468	349,966	527,434	-726	-51,154	-51,881	-726	-51,154	-51,881	-726	-51,154	-51,881
Debt Service	0	5,622,562	5,622,562	0	5,839,813	5,839,813	0	5,839,813	5,839,813	0	217,251	217,251	0	217,251	217,251	0	217,251	217,251
Debt Service OPEB	0	311,173	311,173	0	314,376	314,376	0	314,376	314,376	0	3,203	3,203	0	3,203	3,203	0	3,203	3,203
Debt Service Funds	0	5,933,735	5,933,735	0	6,154,189	6,154,189	0	6,154,189	6,154,189	0	220,454	220,454	0	220,454	220,454	0	220,454	220,454
ALL FUNDS	1,992,145	11,525,158	13,517,302	2,529,017	11,015,623	13,544,639	2,529,017	11,015,623	13,544,639	536,872	-509,535	27,337	536,872	-509,535	27,337	536,872	-509,535	27,337

- a - Due to changes in student enrollment
- b - Prior years adjustments calculated by the MN Dept of Education
- c - No judgements
- d - Changes due to new legislation related to Career and Technical Education.
- e - Abatements of previous taxes are spread on future tax rolls.
- f - Community Education levy has minimal changes.
- g - Debt service levy includes principal and interest payments on district bonds, excluding OPEB.
Debt service levy was reduced \$366,132 in pay 2011 due to debt service savings from prior bond refundings
Debt service levy shown for pay 2012 is reduced by \$233,368 due to debt service savings from prior bond refundings
the true increase for pay 2012 net of these adjustments is \$84,487 to cover principal/interest payments on existing bonds.
- h - Due to federal changes to unemployment benefits, unemployment exceeded the prior year levy by \$173,183.
- State portions are higher due to changes in the market value credit formula per statute passed in the 2011 session.
Instead of paying districts a market value credit aid - all revenues that have an aid and levy portion have been recalculated.
For the taxpayer - instead of a "credit", a percentage of the home value is excluded from property tax calculations.
The calculations are to be such that the taxes are similar to that with the credit and the aids to districts are similar also.

All items are the same as they were for the Preliminary Proposed Tax Report on September 26, 2011.

Note: This report only includes revenues that have a levy component and is not an analysis of the district's total revenue.